FACT Meeting Agenda

March 4, 2024

9:30 a.m. – 11:30 a.m.

Location: 40 Douglas Dr, Martinez, CA 94553

Conference Room 101/102

**PUBLIC ACCESS INSTRUCTIONS:**

The public may attend this meeting in person at the above location.

The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below.

**HOW TO JOIN THE MEETING VIA ZOOM:**

Link: <https://cccounty-us.zoom.us/j/84152221579>

**HOW TO JOIN THE MEETING VIA CALL-IN:**

Zoom meeting Dial-In-Number: 888-278-0254

Conference code: 877525

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| **Time** | **Topic** | **Objective** | **Person to Lead** |
| **9:30 – 9:35** | **Call to Order** |  | * Chair/Vice Chair |
| **9:35 – 9:40** | **Roll Call** | * Confirm Quorum verbally | * Laura Malone |
| **9:40 – 9:45** | **Review & Accept Minutes** (February 6, March 6 and April 17, 2023) | * Review/Approve Minutes to be published publicly | * FACT Committee Members |
| **9:45 – 9:55** | **FACT FHS Presentation – Nov. 2023** | * Provide Update | * Laura Malone |
| **9:55 – 10:25** | **FACT Policy and Procedure Amendment** | * Discussion | * Laura Malone |
| **10:25 – 10:45** | **FACT Membership Update, Organization & Action Items**   * Membership Update * Leadership Succession * Membership Application Review/Interview * Required Advisory Body Training * FACT Tax Insert Flyer * FACT 2023 Annual Report | * Provide Update * Discussion/Vote * Discussion/Vote * Provide Update * Provide Update * Provide Update | * Laura Malone * Ani Pereira-Sekhon * Ani Pereira-Sekhon * Laura Malone * Laura Malone * Laura Malone |
| **10:45 – 11:00** | **2024 FACT Calendar & Re-evaluate FACT meeting date/time** | * Discussion/Vote | * Laura Malone |
| **11:00 – 11:25** | **FACT Annual Site Visit Activity**   * Annual Site Visits, Renewal Activity and Site Visit Assignments | * Provide Update, Discussion/Assign | * Jan Nelson |
| **11:25 – 11:30** | **Discussion/Announcements/Public Comment** | * Open | * Open |
| **11:30** | **Adjourn** |  |  |