Agenda

Group/Meeting Name: CSB Policy Council Meeting	
Date: May 18, 2022	**Time:** 6:00 PM – 8:00 PM
Zoom Meeting ID: 846 2326 0882 **Password:** 092863	
Meeting Leader: Jasmine Cisneros	
Purpose: Conduct Regular Monthly Meeting	

The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings.
Please contact Ana Araujo at least 48 hours before the meeting at (925) 864-0837 or at aaraujo@ehsd.cccounty.us or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.

Opportunities for Public Comment: *Persons who wish to address the CSB Policy Council during public comment or with respect to an agenda item may email their comments to aaraujo@ehsd.cccounty.us before or during the meeting. Please raise your hand in the Zoom app when your item is called and you will be limited to two minutes comment. All votes taken during a teleconference will be by roll call.*

Desired Outcome: By the end of this meeting, we will have:
Agreement on desired outcomes and ground rules so that our meeting is productive.

Parent Recognition of Staff Excellence Award presentation to validate employee dedication and uniqueness while working with children and families.

An approval of the FY22 2.28 percent cost-of-living adjustment (COLA) applications for Head Start and Early Head Start to increase pay scales of Head Start and Early Head Start staff.

An approval of the FY22 Quality Improvement (QI) applications for Head Start and Early Head Start to support the program's commitment to sustained quality improvement investments.

An approval of the revised budget for the relocation and renovation of the central kitchen as additional Federal funds are needed to complete the project.

An approval of the 2022 Policies and Procedures Addendum.

An approval of April 4, 2022, Board of Supervisor, Policy Council Joint Meeting Minutes.

An approval of the April 6, 2022, Special Policy Council Minutes.

An approval of the April 20, 2022, Policy Council Minutes.

An understanding of the monthly updates and approvals to ensure ongoing communication and necessary actions take place for seamless program operation.

A wellness activity to open communication and enhance overall wellbeing.

An understanding of subcommittee updates so that representatives are informed of subcommittee discussions and outcomes.

An understanding of Site Reports so that we may celebrate our children, families, and staff's co-parenting efforts to build partnership.

Heard announcements so that we may be informed of Bureau news and/or available community resources.

A Meeting Evaluation so that we may review our strengths and make any improvements as needed.

Agenda			
What (Content)	**How** (Process)	**Who**	**Time** (Minutes)
Review Desired Outcomes	Present Clarify Check for understanding	Juan Batiz	2 Minutes
Meeting Ground Rules	Present Clarify Check for understanding	Myriah Herrington	2 Minutes
Public Comment	Present	Public	2 Minutes
Correspondence	Present Clarify	Karen Medrano	2 Minutes
Parent Recognition of Staff Excellence Award Recognition	Present Clarify	Jasmine Cisneros	6 Minutes
Action: • Consider approval of the FY22 2.28 percent cost-of-living adjustment (COLA) applications for Head Start and Early Head Start to increase pay scales of Head Start and Early Head Start staff.	Present Clarify Check for understanding Check for Agreement	Sarah Reich	10 Minutes (Reserve 3 minutes for roll call)
Action: • Consider approval of the FY22 Quality Improvement (QI) applications for Head Start and Early Head Start to support the program's commitment to sustained quality improvement investments	Present Clarify Check for understanding Check for Agreement	Sarah Reich	10 Minutes (Reserve 3 minutes for roll call)

Action: • Consider approval of the revised budget for the relocation and renovation of the central kitchen as additional Federal funds are needed to complete the project	Present Clarify Check for understanding Check for Agreement	Sarah Reich	10 Minutes (Reserve 3 minutes for roll call)
Action: • Consider approval of the 2022 Policies and Procedures Addendum	Present Clarify Check for understanding Check for Agreement	Amanda Cleveland	10 Minutes (Reserve 3 minutes for roll call)
Action: • Consider approval of April 4, 2022, BOS PC Joint Meeting Minutes	Present Clarify Check for understanding Check for Agreement	Karen Medrano	8 Minutes (Reserve 3 minutes for roll call)
Action: • Consider approval of April 6, 2022, Special Policy Council Minutes	Present Clarify Check for understanding Check for Agreement	Karen Medrano	8 Minutes (Reserve 3 minutes for roll call)
Action: • Consider approval of April 20, 2022, Policy Council Minutes	Present Clarify Check for understanding Check for Agreement	Karen Medrano	8 Minutes (Reserve 3 minutes for roll call)
Administrative Reports: • CSB Director	Present Clarify Check for understanding	Dr. Aaron Alarcon-Bowen	10 Minutes
Administrative Reports: • Interim Division Manager	Present Clarify Check for understanding	Amy Wells	8 Minutes
Administrative Reports: • Fiscal	Present Clarify Check for understanding	Haydee Illan	8 Minutes
• **Wellness Activity**	Present Clarify Check for understanding	Jasmine Cisneros	5 Minutes
Report: • Subcommittee Updates	Present Clarify Check for understanding	Subcommittee Leads	2 Minutes

• Site Reports	Present Clarify Check for understanding	Site Representatives	4 Minutes
• Announcements	Present Clarify Check for understanding	Ana Araujo	2 Minutes
• Meeting Evaluation	Plus/Delta	Volunteer	3 Minutes