

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant St. Bldg. 8, Concord, CA 94520 during normal business hours. (Gov. Code, section 54957.5(b) (2)). To slow the spread of COVID-19, the CSB Policy Council Executive Meeting will be accessible via Zoom as permitted by Government Code section 54953 (e).

## Agenda

<b>Group/Meeting Name: CSB Policy Council Meeting</b>	
<b>Date:</b> March 16, 2022	<b>Time:</b> 6:00 PM – 8:00 PM
<b>Zoom Meeting ID:</b> 846 2326 0882 <b>Password:</b> 092863	
<b>Meeting Leader:</b> Jasmine Cisneros	
<b>Purpose:</b> Conduct Regular Monthly Meeting	

*The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings. Please contact Ana Araujo at least 48 hours before the meeting at (925) 864-0837 or at [aaaraujo@ehsd.cccounty.us](mailto:aaaraujo@ehsd.cccounty.us) or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.*

**Opportunities for Public Comment:** *Persons who wish to address the CSB Policy Council during public comment or with respect to an agenda item may email their comments to [aaaraujo@ehsd.cccounty.us](mailto:aaaraujo@ehsd.cccounty.us) before or during the meeting. Please raise your hand in the Zoom app when your item is called and you will be limited to two minutes comment. All votes taken during a teleconference will be by roll call.*

**Desired Outcome:** By the end of this meeting, we will have:

- Agreement on desired outcomes and ground rules so that our meeting is productive.

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- Parent Recognition of Staff Excellence Award presentation to validate employee dedication and uniqueness while working with children and families.

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- An approval of the February 16, 2022, Policy Council Minutes.

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- An understanding of community resources and services available through the Contra Costa County Library system.

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- An understanding of the monthly updates and approvals to ensure ongoing communication and necessary actions take place for seamless program operation.

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- An understanding of subcommittee updates so that representatives are informed of subcommittee discussions and outcomes.

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- A wellness activity to open communication and enhance overall wellbeing.

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- A presentation “Teeth for Tots” to help understand the importance of good oral hygiene for children and adults.

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- An understanding of Site Reports so that we may celebrate our children, families, and staff’s co-parenting efforts to build partnership.

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- Heard announcements so that we may be informed of Bureau news and/or available community resources.

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- A Meeting Evaluation so that we may review our strengths and make any improvements as needed.

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<b>What</b> (Content)	<b>How</b> (Process)	<b>Who</b>	<b>Time</b> (Minutes)
Review Desired Outcomes	Present Clarify Check for understanding	Juan Batiz	2 Minutes
Meeting Ground Rules	Present Clarify Check for understanding	Myriah Herrington	2 Minutes
Public Comment	Present	Public	2 Minutes
Correspondence	Present Clarify	Karen Medrano	2 Minutes
Parent Recognition of Staff Excellence Award Recognition	Present Clarify	Jasmine Cisneros	5 Minutes
<b>Action:</b> <ul style="list-style-type: none"> <li>Consider approval of February 16,2022, Policy Council Minutes</li> </ul>	Present Clarify Check for understanding Check for Agreement	Karen Medrano	5 Minutes (Reserve 3 minutes for roll call)
<b>Training:</b> <ul style="list-style-type: none"> <li>Contra Costa Library</li> </ul>	Present Clarify Check for understanding	Amy Mockoski	25 Minutes
<b>Administrative Reports:</b> <ul style="list-style-type: none"> <li>CSB Director</li> </ul>	Present Clarify Check for understanding	Dr. Aaron Alarcon-Bowen	15 Minutes
<b>Administrative Reports:</b> <ul style="list-style-type: none"> <li>Interim Division Manager</li> </ul>	Present Clarify Check for understanding	Amy Wells	6 Minutes
<b>Administrative Reports:</b> <ul style="list-style-type: none"> <li>Fiscal</li> </ul>	Present Clarify Check for understanding	Haydee Ilan	7 Minutes
<b>Report:</b> <ul style="list-style-type: none"> <li>Subcommittee Updates</li> </ul>	Present Clarify Check for understanding	Subcommittee Leads	2 Minutes
<b>Wellness Activity</b>	Present Clarify Check for understanding	Jasmine Cisneros	5 Minutes
<b>Training:</b> <ul style="list-style-type: none"> <li>Oral Health</li> </ul>	Present Clarify Check for understanding	Catherine Lucero	30 Minutes
Site Reports	Present Clarify Check for understanding	Site Representatives	5 Minutes
Announcements	Present Clarify Check for understanding	Ana Araujo	5 Minutes
Meeting Evaluation	Plus/Delta	Volunteer	1 Minutes