

Contra Costa County
EHSD – Community Services Bureau
Head Start Policy Council Executive Committee Meeting Minutes
 Location: Zoom Virtual Meeting

Date: 02/02/2022

Time Convened 6:07 p.m.

Time Terminated 6:30 p.m.

Recorder: Zully Acosta

Attendees: Juan Batiz, Myriah Herrington, Jasmine Cisneros, and Michelle Mankewich

Absentees: Karen Medrano

TOPIC	RECOMMENDATION / SUMMARY
<ul style="list-style-type: none"> Review Desired Outcomes and Ground Rules 	<ul style="list-style-type: none"> Jasmine Cisneros, Chair, called the meeting to order at 6:07 pm. Juan Batiz, Vice-Chair, reviewed the desired outcomes. Myriah Herrington, Parliamentarian, reviewed the meeting ground rules.
<ul style="list-style-type: none"> Staff Reports 	<ul style="list-style-type: none"> Michelle Mankewich, ASA III, provided updates on the following items: <ul style="list-style-type: none"> CSB welcomed new Deputy Director, Dr. Easter Calvit, on February 1, 2022. Easter joins CSB with years of Head Start experience and we are looking forward to her input into making our program even better. She will join the Policy Council meeting on February 16, 2022 for an introduction. This month at Policy Council the Education Team will present on this years’ school readiness goals, one focus is Safety. Our Health Manager will be collaborating with the Education Team to provide families with great resources and tools to enhance safety at home and in the classroom. February is Oral Health Awareness Month! Be on the lookout for weekly emails, take home bags with toothbrushes and toothpaste, and fun ways to make brushing teeth at home a fun routine. As previously mentioned, Dr. Aaron continues to work towards providing existing teaching staff with retention stipends and hiring bonuses for new teachers. We are one step closer to making this a reality! Hopefully by early Spring the teachers will receive retention stipends to help reinforce how important they are to our program and the families served by CSB. The Office of Head Start has announced another addition to the Head Start Program Performance Standards. Language has been added giving flexibility on determining renewal status of Grantees if current data is not available due to emergency situations, such as COVID.
<p>Action:</p> <ul style="list-style-type: none"> Review and approve January 05, 2022 Executive Meeting Minutes 	<p>The minutes were reviewed; no corrections were noted.</p> <p>A motion to approve January 05, 2022 Executive Meeting Minutes was made by Myriah Herrington and seconded by Juan de Dios Batiz. The motion passed.</p>
<ul style="list-style-type: none"> Review and Make a Decision on Parent Recognition of Staff 	<ul style="list-style-type: none"> The group reviewed all nomination forms and selected Ms. Veronica Monroy, teacher at George Miller III, and Ms. Rocio Carolina Santiago, Teacher Assistant Trainee (TAT) at Los Nogales to receive recognition on February 16,, 2022 Policy Council Meeting for their outstanding work with the children and families. Romina Gonzalez, Policy Council Clerk, will invite them to attend the February 16, 2022 Policy Council meeting to receive their recognition.

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TOPIC	RECOMMENDATION / SUMMARY	
<ul style="list-style-type: none"> Review January 19, 2022 Policy Council Minutes 	<ul style="list-style-type: none"> The group reviewed January 19, 2021 Policy Council Minutes and no changes are needed. 	
<ul style="list-style-type: none"> Review and set Agenda for February 16, 2022 Policy Council Meeting 	<ul style="list-style-type: none"> The group reviewed and set the agenda for February 16, 2022 Policy Council Meeting. Wellness activity: “ Kindness activities you do with your children” 	
Meeting Evaluation	<u>Pluses / +</u>	<u>Deltas / Δ</u>
	<ul style="list-style-type: none"> Smooth meeting Good input Ending on time 	<ul style="list-style-type: none"> Missing Karen