

# FACT Meeting

January 10, 2022

9:30 a.m. – 11:30 a.m.

The public may observe and participate in the Zoom meeting  
by calling 925-608-4943 for an invitation.

## AGENDA

| Time          | Topic   | Objective                                       | Person to Lead                   |
|---------------|---|---|----------------------------------|
| 9:30 – 9:35   | Call to Order   |   | Chair/Vice Chair                 |
| 9:35 – 9:40   | Roll Call   | Confirm Quorum verbally                         | Laura Malone                     |
| 9:40 – 9:45   | Review & Accept Minutes (December 6, 2021)                                | Review/Approve Minutes to be published publicly | FACT Committee Members           |
| 9:45 – 10:00  | <b>FACT Membership Update, Organization</b><br><br>- Committee Membership | Update  | Laura Malone                     |
| 10:00 – 10:45 | <b>RFP Update</b><br><br>- RFP process review<br><br>- RFP timeline       | Review<br><br>Review                            | Laura Malone<br><br>Laura Malone |
| 10:45 – 11:00 | <b>Committee Member Updates</b>   | Updates   | Chair/Vice Chair                 |
| 11:00-11:30   | <b>Discussion/Announcements/Public Comment</b>                            | Open  | Open                             |
| 11:30         | <b>Adjourn</b>  |   |                                  |

- To request a copy of the documentation being reviewed during the meeting please contact Laura Malone at 925.608.4943. All documents will be posted with the meeting minutes

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the FACT Committee to a majority of the members of the committee less than **96 hours prior** to that meeting are available for public inspection at 40 Douglas Drive Martinez, CA 94553 during normal business hours.
- The FACT Committee will provide reasonable accommodations for persons with disabilities planning to participate in the FACT meetings who contact Laura Malone at least **72 hours before** the meeting at 925.608.4943.