

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant St. Bldg. 8, Concord, CA 94520 during normal business hours or by contacting [Ana.araujo@ehsd.cccounty.us](mailto:Ana.araujo@ehsd.cccounty.us) To slow the spread of COVID-19, the CSB Policy Council Executive Meeting will be accessible via Zoom as permitted by Government Code section 54953 (e).

## Agenda

<b>Group/Meeting Name:</b> CSB Policy Council Executive Meeting	
<b>Date:</b> February 2, 2022	<b>Time:</b> 6:00 – 6:30 PM
<b>Zoom Meeting ID:</b> 892 9105 5719 Password: 920722	
<b>Meeting Leader:</b> Jasmine Cisneros	
<b>Purpose:</b> To Review PC Items for next meeting	

*The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings.*

*Please contact Michelle Mankewich at least 48 hours before the meeting at (925) 681-6339 or at [mmankewich@ehsd.cccounty.us](mailto:mmankewich@ehsd.cccounty.us) or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.*

**Opportunities for Public Comment:** *Persons who wish to address the CSB Policy Council during public comment or with respect to an agenda item may email their comments to [mmankewich@ehsd.cccounty.us](mailto:mmankewich@ehsd.cccounty.us) before or during the meeting.*

*Please raise your hand in the Zoom app when your item is called and you will be limited to two minutes comment.*

**Desired Outcomes:** By the end of this meeting, we will have:

Agreement on desired outcomes and ground rules so that our meeting is productive.

An understanding of staff reports so that the group is informed of bureau highlights and other important events.

Approval of the January 05, 2022, Executive Meeting minutes so that we have an accurate record of the meeting.

A decision regarding Parent Recognition of Staff nomination recipients.

A review of the January 19, 2022, Policy Council minutes so they are ready for approval by the full Policy Council.

Agreement on the agenda February 16, 2022, Policy Council meeting.

An evaluation of the meeting so that we may review our strengths and make any improvements as needed.

Attendees: PC Executive Committee and CSB Staff

Agenda			
What (Content)	How (Process)	Who	Time (Minutes)
Review Desired Outcomes	Present	Juan De Dios Batiz	1 Minutes
Review Meeting Ground Rules	Present	Myriah Herrington	1 Minutes
Public Comments	Present	Public	2 Minutes
Staff Reports	Present Clarify Check for understanding	Michelle Mankewich	5 Minutes

<b>Agenda</b>			
<b>What</b> (Content)	<b>How</b> (Process)	<b>Who</b>	<b>Time</b> (Minutes)
<b>Action:</b> Review and Approve January 5, 2022 Executive Meeting Minutes	Present Clarify Check for understanding Check for Agreement	Karen Medrano	5 Minutes
Review and Make a Decision on Parent Recognition of Staff	Present Clarify Check for understanding Check for Agreement	Exec Committee	5 minutes
Review January 19, 2022, Policy Council Minutes	Present Clarify Check for understanding	Karen Medrano	5 Minutes
Set Agenda for February 16, 2022, Policy Council Meeting	Present Clarify Check for Understanding	Executive Committee and Staff	5 Minutes
Meeting Evaluation	Plus/Delta	Exec Committee	1 Minutes