

Contra Costa County
EHSD – Community Services Bureau
Head Start Policy Council Executive Committee Meeting Minutes
 Location: Zoom Virtual Meeting

Date: 9/1/2021 Time Convened 6:04 p.m. Time Terminated 6:34 p.m. Recorder: Angie Guzman

Attendees: Karen Medrano, Matthew Carlson, Carmina Hernandez, Ana Araujo and Michelle Mankewich

Absentees: None

TOPIC	RECOMMENDATION / SUMMARY	
<ul style="list-style-type: none"> Review Desired Outcomes and Ground Rules 	<ul style="list-style-type: none"> Matthew Carlson, Vice Chair, called the meeting to order at 6:04 pm. Karen Medrano, Parliamentarian, reviewed the desired outcomes and the meeting ground rules. 	
<p>Action:</p> <ul style="list-style-type: none"> Review and approve August 4, 2021 Executive Meeting Minutes 	The minutes were reviewed; no corrections were noted. A motion to approve August 4, 2021, Executive Meeting Minutes was made by Matthew Carlson and seconded by Karen Medrano. The motion passed.	
<ul style="list-style-type: none"> Staff Reports 	Michelle Mankewich, ASA III, provided updates on the following items: <ul style="list-style-type: none"> In our efforts to “Ramp up” and return to full in person services by January 2022 our Reopening plan has been updated to include: Updated daily health check questionnaire, now asking if you or anyone in your household are awaiting COVID test results. As of September 1st increase to 16 preschool and continue to enroll to full capacity for IT. As of September 7th the Comprehensive Services staff will resume Height/ weight screenings for all newly children, HS children resume Hearing/ vision screenings, and Family Style dining will also resume. October Policy Council will move to a hybrid model. There will be 3 locations across the county for staff and families to attend the meeting. This will help decrease travel time for everyone, and aid in the prevention of the spread of COVID-19 Contra Costa County has issued a mandate for all County employees to be vaccinated by October 4th 	
<ul style="list-style-type: none"> Review August 18, 2021 Policy Council Minutes 	<ul style="list-style-type: none"> The group reviewed August 18, 2021 Policy Council Minutes and no changes are needed. 	
<ul style="list-style-type: none"> Review and set Agenda for September 25, 2021 Policy Council Orientation and Agenda for September 29, 2021 Policy Council Meeting 	The group reviewed and set the agenda for September 25, 2021 Policy Council Orientation and agenda for September 29, 2021 Policy Council Meeting.	
Meeting Evaluation	<p><u>Pluses / +</u></p> <ul style="list-style-type: none"> Nice participation Good facilitation from Matthew Carlson 	<p><u>Deltas / Δ</u></p> <ul style="list-style-type: none"> None