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## Agenda

<b>Group/Meeting Name:</b> CSB Policy Council Executive Meeting	
<b>Date:</b> November 3, 2021	<b>Time:</b> 6:00 – 6:50 PM
<b>Zoom Meeting ID:</b> 892 9105 5719 Password: 920722	
<b>Meeting Leader:</b> Juan De Dios Batiz	
<b>Purpose:</b> To Review PC Items for next meeting	

*The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings.*

*Please contact Ana Araujo at least 48 hours before the meeting at (925) 864-0837 or at [Ana.araujo@ehsd.cccounty.us](mailto:Ana.araujo@ehsd.cccounty.us) Or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.*

**Opportunities for Public Comment:** *Persons who wish to address the CSB Policy Council during public comment or with respect to an agenda item may email their comments to [Ana.araujo@ehsd.cccounty.us](mailto:Ana.araujo@ehsd.cccounty.us) before or during the meeting or should join the Zoom meeting. Please raise your hand in the Zoom app when your item is called and you will be limited to two minutes comment.*

**Desired Outcomes:** By the end of this meeting, we will have:

Agreement on desired outcomes and ground rules so that our meeting is productive.

An understanding of staff reports so that the group is informed of bureau highlights and other important events.

Approval of the October 12, 2021, Executive Meeting minutes so that we have an accurate record of the meeting.

A decision regarding Parent Recognition of Staff nomination recipients.

A review of the October 20, 2021, Policy Council minutes so they are ready for approval by the full Policy Council.

Agreement on the agenda November 17, 2021, Policy Council meeting.

An evaluation of the meeting so that we may review our strengths and make any improvements as needed.

Attendees: PC Executive Committee and CSB Staff

Agenda			
What (Content)	How (Process)	Who	Time (Minutes)
Review Desired Outcomes	Present	Juan De Dios Batiz	2 Minutes
Review Meeting Ground Rules	Present	Myriah Herrington	1 Minutes
Staff Reports	Present Clarify Check for understanding	Michelle Mankewich	10 Minutes
<b>Action:</b> Review and Approve October 12, 2021, Executive Meeting Minutes	Present Clarify Check for understanding Check for Agreement	Karen Medrano	5 Minutes

<b>Agenda</b>			
<b>What</b> (Content)	<b>How</b> (Process)	<b>Who</b>	<b>Time</b> (Minutes)
Review and Make a Decision on Parent Recognition of Staff	Present Clarify Check for understanding Check for Agreement	Exec Committee	5 minutes
Review October 20, 2021, Policy Council Minutes	Present Clarify Check for understanding	Karen Medrano	5 Minutes
Set Agenda for November 17, 2021, Policy Council Meeting	Present Clarify Check for Understanding	Executive Committee and Staff	20 Minutes
Meeting Evaluation	Plus/Delta	Exec Committee	2 Minutes