



Contra Costa County



Meeting: Program Services Subcommittee Meeting Date: 4/7/2021 Time: 5:15pm to 6:00pm

Location: Zoom Facilitator: Magda Bedros Recorder: Zully Acosta

Attendees: Matthew Carlson, Myriah Herrington, Joel Nickelson-Shanks, Magda Bedros, Sarah Reich, Ana Araujo, Zully Acosta  
 Conference Call Attendees:

TOPIC	SUMMARY																
<p><b>Desired Outcomes</b>            (Document who reviews meeting outcomes and ground rules)</p>	<ul style="list-style-type: none"> <li>Matthew read Desired Outcomes and Magda Bedros welcomed everyone to the meeting</li> <li>Discussed CSB's applications for Cost of Living (COLA) funding increase for Head Start, Early Head Start and Early Head Start-Child Care Partnership grants (no. 09HP000111 and 09CH010862).</li> <li>Discussed CSB's EHS-CCP grant application (no. 09HP000111) to extend the current budget period by four (4) months in order to consolidate with the Head Start grant.</li> <li>Reviewed plans for CSB's Policies and Procedures to ensure parents are engaged in the revision process.</li> </ul>																
<p><b>Public Comment</b></p>	<ul style="list-style-type: none"> <li>N/A</li> </ul>																
<p><b>Reports / Presentations / Discussions / Comments</b></p>	<ul style="list-style-type: none"> <li>Magda Berdos presented a wellness activity and subcommittee representatives participated.</li> <li>Sarah Reich discussed CSB's applications for Cost of Living (COLA) funding increase for Head Start, Early Head Start and Early Head Start-Child Care Partnership grants (no. 09HP000111 and 09CH010862)               <ul style="list-style-type: none"> <li>The table below summarizes the Early Head Start-Child Care Partnership supplemental funds being requested:                   <table border="1" data-bbox="669 889 1442 1101"> <thead> <tr> <th></th> <th>Early Head Start-Child Care Partnership</th> </tr> </thead> <tbody> <tr> <td>1.22% COLA (for 4 Month Extension)</td> <td>\$14,121.00</td> </tr> <tr> <td>Non Federal Match</td> <td>\$ -0-</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>\$14,121.00</b></td> </tr> </tbody> </table> </li> <li>The table below summarizes the Early Head Start supplemental funds being requested:                   <table border="1" data-bbox="669 1198 1442 1393"> <thead> <tr> <th></th> <th>Early Head Start</th> </tr> </thead> <tbody> <tr> <td>1.22% COLA</td> <td>\$46,289</td> </tr> <tr> <td>Non Federal Match</td> <td>\$ -0-</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>\$46,289</b></td> </tr> </tbody> </table> </li> <li>The table below summarizes the Head Start supplemental funds being requested:</li> </ul> </li> </ul>		Early Head Start-Child Care Partnership	1.22% COLA (for 4 Month Extension)	\$14,121.00	Non Federal Match	\$ -0-	<b>TOTAL</b>	<b>\$14,121.00</b>		Early Head Start	1.22% COLA	\$46,289	Non Federal Match	\$ -0-	<b>TOTAL</b>	<b>\$46,289</b>
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	CSB Head Start	Delegate Agency First Baptist Head Start	Total
1.22% COLA	\$184,523	\$27,888	\$212,411
Non Federal Match	\$ -0-	\$ -0-	\$ -0-
<b>TOTAL</b>	<b>\$184,523</b>	<b>\$27,888</b>	<b>\$212,411</b>

- Sarah Reich discussed CSB's EHS-CCP grant application (no. 09HP000111) to extend the current budget period by four (4) months in order to consolidate with the Head Start grant.
  - The planned expenditures for the extension of four months will be allocated as follows:

Budget Categories:	Amount:
Personnel	\$321,701
Fringe Benefits	\$208,678
Supplies	\$4,000
Contractual	\$346,200
Other	\$215,776
<b>Sub-Total of Direct Charges</b>	<b>\$1,096,355</b>
Indirect Costs	\$61,123
<b>Total Federal Amount Being Requested</b>	<b>\$1,157,478</b>
<i>Non-Federal Share</i>	-
<b>Total Federal and Non-Federal</b>	<b>\$1,157,478</b>

- Sarah Reich reviewed plans for CSB's Policies and Procedures to ensure parents are engaged in the revision process.

### Next Steps

- Sarah Reich will present the full Policies and Procedures in the next Program Services Subcommittee meeting.

### Meeting Evaluation

#### Plus

- Great information shared.
- Good Wellness Activity

#### Deltas

- N/A