



**Policy Council Meeting Minutes**  
Virtual Meeting



**Date:** 6/16/2021

**Time Convened:** 6:13 PM

**Time Terminated:** 8:01 PM

**Recorder:** Imelda Prieto Martinez

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes and Meeting Rules	Jasmine Cisneros, Chair, called the meeting to order at 6:13 pm. Matthew Carlson, Vice-Chair, reviewed the desired outcomes and meeting ground rules.
Public Comment	None
Correspondence	None
Staff Recognition	<p>The following staff was recognized for going above and beyond in their work with the children and the families:</p> <ul style="list-style-type: none"> <li>• Veronica Monroy-Master Teacher at GMIII, Alaysia Turner- Teacher Assistant Trainee at GMIII, and Lorena Molina-Teacher Assistant Trainee at GMIII, were presented with a certificate and a book to acknowledge their dedication to the children and families.</li> </ul>
Ice Breaker	Policy Council Representatives participated in an icebreaker activity to open communication and build connections among members. They were prompted to "Share what your family plans are for the summer."
<p><b>Administrative Reports</b></p> <ul style="list-style-type: none"> <li>• CSB Executive Director</li> <li>• Interim Division Manager</li> <li>• Fiscal</li> </ul>	<p><b>Aaron Alarcon-Bowen, CSB Executive Director</b>, welcomed Policy Council representatives and thanked them for attending.</p> <p>Administrative updates:</p> <ul style="list-style-type: none"> <li>• Program Instruction ACF-PI-HS-21-04 was issued on May 20, 2021, and urges programs to return to in-person, full enrollment by January 1, 2022, or to the extent possible, as local conditions allow. Our directly operated and partner programs are in the process of ramping up operations in a safe manner beginning in September with the intent to be fully enrolled by January 1. Waiting lists are robust.</li> <li>• Information Memorandum ACF-IM-HS-21-02 was issued on June 2, 2021, and provides guidance for programs should they wish to develop policies to continue paying insurance premiums (all or part) while employees are furloughed for 90 days or less. This would apply to CSB in the years that we lay off our part day, part-year teachers for the summer. We are not doing that this year, as we extended some of our programs and need the teaching staff.</li> <li>• Community Services Bureau's (CSB) first digital online hub called <b>CSB Connect</b> is currently being developed. Due to pandemic-related restrictions, CSB has had to change the way services are provided to clients. As CSB provides high-quality child development services to low-income and high need children and is the largest childcare provider in Contra Costa County, new requirements for Distance Learning and online communication emerged. Thus, the Bureau has identified the need for a web-based digital hub, which is easily accessible to families, staff, and partner providers. Created out of necessity for health and safety, virtual interfacing has become a tool that could be utilized to increase productivity and engagement virtually. Phase I of the digital online hub, <a href="http://www.CSBConnect.org">www.CSBConnect.org</a>, will provide the following features:             <ul style="list-style-type: none"> <li>▪ Public Site</li> </ul> </li> </ul>

- About CSB
- Search for Child care locations
- Apply for services
- Request information
- Career & Volunteering
- Community resources
- Information on services - Head Start, State Preschool, Subsidized childcare, Energy Assistance
- Portal Login for Staff and Clients
- Calendar & Events
- Message Center
- Virtual Classroom

CSB Connect is scheduled to go live by July 1, 2021.

**Amy Wells, Interim Division Manager**, provided enrollment and attendance statistics for the month of May as follows:

- The month's enrollment was 64.410 for Head Start, 88.75% for Early Head Start, and 83% for Early Head Start Child Care Partnership #2.
- The month's attendance was 80.49% for Head Start, 84.09% for Early Head Start, and 83.12% for Early Head Start Child Care Partnership #2.

Program updates:

- Classroom Operations
  - County tier system eliminated
  - Increases to in-class capacity where staffing allows is the focus right now; will do another round of increases July 1, \*or so where allowable; staffing is a bit of a struggle
  - Gradually continuing to increase until we reach full capacity
  - At this time, we are continuing with masks at the sites as well as the health questionnaire and temperature screenings per requirements from Child Health and Disability Prevention Program and Child Care Licensing.
- Site visits with Aaron! First visit to GMC last week and continuing throughout the months of June and July.
- CSB held its first in-house Trauma Informed Practice 102 training! The two-day 102 module builds on the knowledge learned from staffs' previous participation in Trauma 101, presented by our wonderful trainers, Julia Kittle-White, Education Manager, and Ruth Hunter, Site Supervisor. The goals for the 102 module is to build an understanding of the influence of trauma on the brain, stress, the influence of culture, resiliency, and adult self-awareness.
- CSB is proud to congratulate Afi Fixe and Jennifer Kirby, Education Managers, for their participation and completion of the Program for Infant Toddler Care (PITC) training. Both are now certified trainers for PITC modules 1-4! PITC is a commitment to care for infants and toddlers in a manner that respects the diverse cultures, lifestyles, preferences, abilities, learning styles, and needs of the children and families served. PITC is responsive to what the infants and toddlers and their families bring to care and emphasizes relationship-based implementation strategies. We are excited for Afi and Jennifer to bring the knowledge and strategies learned back to the classroom to support our Infant/Toddler teaching staff.

	<ul style="list-style-type: none"> <li>CSB is hiring! Inquire within.</li> </ul> <p><b>Haydee Ilan, Accountant III</b>, presented the following financial reports:</p> <ul style="list-style-type: none"> <li><b>2020-2021 Head Start Program: April 2021</b>, year-to-date cash expenditures were \$3,133,307 YTD, representing 18% of the program budget.</li> <li><b>2020-2021 Early Head Start Program: April 2021</b>, year-to-date cash expenditures were \$697,455 YTD, representing 18% of the program budget.</li> <li><b>2020-2021 Early Head Start – CC Partnership: April 2021</b> year-to-date cash expenditures were \$2,486,453 YTD, representing 49% of the program budget.</li> <li><b>Credit Card expenditures</b> for all programs, including Head Start and Early Head Start, for <b>April 2021</b> were \$17,240.70.</li> <li><b>Child and Adult Care Food Program: April 2021</b> report not available. April’s numbers will be presented at the next PC meeting.</li> </ul>																																																		
<p><b>Report:</b> Single Audit Results FY 2020</p>	<p>Haydee Ilan, Accountant III, provided an overview of the 2020 Single Audit Report. External auditors performed a countywide audit as a Federal requirement. The Single Audit included all County programs, including Head Start and Early Head Start, direct programs under the U.S. Dept. of Health and Human Services. There were no findings in programs administered by the Community Services Bureau.</p>																																																		
<p><b>Subcommittee Updates</b></p>	<p><b>Fiscal:</b> Jasmine Cisneros reported that during their subcommittee meeting, they discussed the Fiscal reports in detail and the FY 2020 Single Audit Report.</p> <p><b>Program Services:</b> Matthew Carlson reported that during their subcommittee meeting, they discussed the Community Assessment, Policies &amp; Procedures Summary of Changes, Self-Assessment, and the Parent Survey Results.</p>																																																		
<p><b>Action:</b> Consider approval of the Departmental Fiscal Officer for the Community Services Bureau</p>	<p><b>Christina Reich, Division Manager</b>, introduced Nancy Benavides as a recommendation for Departmental Fiscal Officer for the Community Services Bureau and shared some details of her education and experience.</p> <p><b>A motion to approve the Departmental Fiscal Officer for the Community Services Bureau was made by Matthew Carlson and seconded by Melanie Graves. The motion passed.</b></p> <table border="1" data-bbox="375 935 1944 1336"> <thead> <tr> <th colspan="2">Ayes</th> <th>Nays</th> <th>Abstentions</th> <th>Not Present</th> </tr> </thead> <tbody> <tr> <td>Carmina Hernandez</td> <td>Joel Nickelson-Shanks</td> <td></td> <td></td> <td>Dana Von Austin</td> </tr> <tr> <td>Deanna Carmona</td> <td>Kara Simmons</td> <td></td> <td></td> <td>Delia Zarges</td> </tr> <tr> <td>Deniedre Henry</td> <td>Karen Medrano</td> <td></td> <td></td> <td>Denae Johnson</td> </tr> <tr> <td>Desirae Jordan</td> <td>Laura Brum</td> <td></td> <td></td> <td>Jason Streffery</td> </tr> <tr> <td>Devlyn Sewell</td> <td>Maria Chavez</td> <td></td> <td></td> <td>Myriah Herrington</td> </tr> <tr> <td>Folakemi Omole</td> <td>Maria Palestino</td> <td></td> <td></td> <td>Melrease Epperson</td> </tr> <tr> <td>Irais Vargas</td> <td>Matthew Carlson</td> <td></td> <td></td> <td>Nivette Moore-Abalo</td> </tr> <tr> <td>Jasmine Cisneros</td> <td>Melanie Graves</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Jamyisha Portis</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Ayes		Nays	Abstentions	Not Present	Carmina Hernandez	Joel Nickelson-Shanks			Dana Von Austin	Deanna Carmona	Kara Simmons			Delia Zarges	Deniedre Henry	Karen Medrano			Denae Johnson	Desirae Jordan	Laura Brum			Jason Streffery	Devlyn Sewell	Maria Chavez			Myriah Herrington	Folakemi Omole	Maria Palestino			Melrease Epperson	Irais Vargas	Matthew Carlson			Nivette Moore-Abalo	Jasmine Cisneros	Melanie Graves				Jamyisha Portis				
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<p><b>Action:</b> Consider Approval of the 2021-2023</p>	<p><b>Amanda Cleveland, ASAI</b>, provided an overview of the 2021-2023 CSB Policies and Procedures Summary of Changes.</p> <p><b>Section 1 – Program Governance</b></p> <ul style="list-style-type: none"> <li>Part I- Governance: Policy Council: These changes reflect the previously approved Policy and Procedure around Policy Council election, formation, and past parent representatives.</li> </ul>																																																		

CSB Policies and Procedures

- Subsection II: Under communications, there were two items added to include additional notification for Administration for Children and Families and CSB for significant incidents (emergencies)

**Section 2 – Program Operations**

- Part I: ERSEA
  - Updated matrix throughout the section to align with CSB’s eligibility and enrollment requirements/policies with state funding requirements.
  - The confidentiality statement was updated to specify steps to maintain the confidentiality of child and family files.
- Part II: these changes are just formalizing our planning process around Community assessment and Self-Assessment
- Part III: these changes focused on engaging parents and families in the education process, including incorporating children and family culture in the programs.
- Part IV: Biggest change in this section is how we are tackling mental health; we’ve partnered with a community-based mental health program. This section outlines how we partner with them, including services provided and requirements their staff must follow with CSB. This section included changes to the napping policy to reduce the risk of suffocation and SIDS and align with licensing requirements.
- Part V: changes focused on family resources, specific topics, and steps to provide those resources/referrals, including new partnerships.
- Part VI: Updated the information on our internal tracking system
- Part VIII: Added information that approval of a CSB Fiscal Officer also goes to Policy Council; many of the HR policies for staff were listed under one section and now have their own sections; any breaches of confidentiality will be investigated, we take the confidentiality of the people we serve very seriously.

**Section 3 – Alternative Payment Program**

- Reimbursement Policy - updated to note the updated timeline for reimbursement of funds for childcare
- HR/Personnel - Sexual Harassment updated to Anti-harassment to align with countywide definition; a section added noting the roles and responsibilities for Personnel Staff

**Section 4 – Low Income Home Energy Assistance Program (LIHEAP)**

- Income Guidelines Matrix - The matrix for this section was updated to include additional types of income not previously included.
- Additional Internal Auditing - The Quality Assurance section was updated to note that the quality-monitoring unit will be conducting random file reviews on an annual basis.

**Section 5 – Financial & Administrative Requirements**

- Part I: Travel reimbursement for Policy Council activities updated to note that mileage reimbursement rates are subject to change according to county auditor-controller
- Part II: under multi-level monitoring specified that ASA III’s and AD’s assist with monitoring of programs
- Part III: Confidentiality updated here as well specific to family files

**A motion to approve the 2021-2023 CSB Policies and Procedures was made by Matthew Carlson and seconded by Melanie Graves. The motion passed.**

Ayes		Nays	Abstentions	Not Present
Carmina Hernandez	Joel Nickelson-Shanks			Dana Von Austin
Deanna Carmona	Kara Simmons			Delia Zarges

	Deniedre Henry Desirae Jordan Devlyn Sewell Folakemi Omole Irais Vargas Jasmine Cisneros Jamyisha Portis	Karen Medrano Laura Brum Maria Chavez Maria Palestino Matthew Carlson Melanie Graves			Denae Johnson Jason Streffery Myriah Herrington Melrease Epperson Nivette Moore-Abalo
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<b>Action:</b> Consider Approval of May 19, 2021, Policy Council Minutes	The minutes of the May 19, 2021, Policy Council meeting were reviewed and no corrections were noted.				
	<b>A motion to approve the minutes from May 19, 2021, Policy Council meetings was made by Matthew Carlson and seconded by Melanie Graves. The motion passed.</b>				
	Ayes	Nays	Abstentions	Not Present	
	Carmina Hernandez Deanna Carmona Deniedre Henry Desirae Jordan Devlyn Sewell Folakemi Omole Irais Vargas Jasmine Cisneros Jamyisha Portis	Joel Nickelson-Shanks Kara Simmons Karen Medrano Laura Brum Maria Chavez Maria Palestino Matthew Carlson Melanie Graves			Dana Von Austin Delia Zarges Denae Johnson Jason Streffery Myriah Herrington Melrease Epperson Nivette Moore-Abalo

<b>Report:</b> 2021 Community Assessment	<p><b>Amanda Cleveland, ASAIII</b>, provided an overview of the 2021 Community Assessment. As a Head Start grantee, CSB is required to collect community data in an ongoing effort to show that we are not only meeting the current needs of the community but also identifying any gaps in service. Some of the information we are required to collect for the Community Assessment per the Head Start Program Performance Standards (HSPPS) includes:</p> <ul style="list-style-type: none"> <li>- # of eligible infants, toddlers, preschoolers, and expectant mothers and their geographic location, race, ethnicity, and languages they speak</li> <li>- # of children experiencing homelessness, children in foster care, and children with disabilities, as well as the services provided in the community to these children</li> <li>- Education, health, nutrition, and social service needs of children and families</li> <li>- Information on other Center of Disease Control (CDC) and program options</li> </ul> <p>Once the information is collected, it helps guide our approach to supporting children and families by:</p> <ul style="list-style-type: none"> <li>▪ Making decisions about service delivery, including Head Start/Early Head Start (HS/EHS) site locations and program options.</li> <li>▪ Understanding the needs of our families; so asking ourselves do we need to increase access to specific resources or do we need to find and develop partnerships with new agencies/resources?</li> </ul>
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- Recognizing demographic changes and addressing newly identified needs; do we need to provide materials in additional languages, or do we need to provide grab and go bags for at-home activities?
- Identifying skills and competencies, what types of training/education do we need to continue providing stellar services to families?
- Advancing cultural competence; what resources or training do we need to meet families where they are respectfully; thinking about how can we continue to create inclusive learning environments for children and families?
- Mobilizing community resources and partnerships: sharing the information with community partners (like today) and working together to make sure family needs are met

**Population Demographics**

The total population for Contra Costa County is over 1.1 million

- Concord – 129,183
- Antioch – 111,200
- Richmond – 109,884
- San Ramon – 75,648
- Pittsburg – 71,422

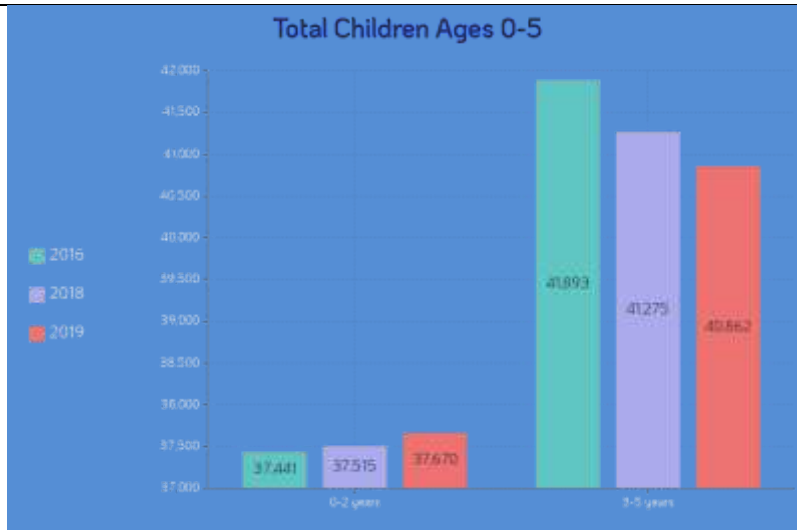
Almost half of all residents in Contra Costa County are in one of the 5 most populated cities of Concord, Antioch, Richmond, San Ramon, or Pittsburg.

Population by Ethnicity (2019). There were no significant changes in ethnicity from 2018 to 2019.

The total percentage reported is more than 100%, as those participating may identify with more than 1 ethnic group. Updated US Census data will be available later this year.

- Caucasian – 55.8%
- Hispanic/Latino – 25.6%
- Asian – 16.7%
- Some other race – 10.9%
- Black/African American – 8.7%
- Two or more races – 6.8%
- American Indian/Alaska Native – 0.5%
- Pacific Islander/Native Hawaiian – 0.5%

**Population by Age 2019**



We are focused on children age 5 and under. The main graph above shows the population from 2016-2019 for those ages. Again, we see a slight increase in the population of children 0-2 years old and a decline in children ages 3-5.

There are over a total of 15,000 children and pregnant mothers eligible for HS/EHS services. This is determined by noting the children and pregnant mothers living in households at or below the federal poverty guidelines. Of the total population of children 0-17, children ages 0-4 make up approximately 25%

**Economic Profile**

The entire country saw a drastic increase in unemployment due to COVID-19 and shelter in place orders; in Contra Costa County, the unemployment rate skyrocketed from 2.7%, peaked at 15.1% mid pandemic, and is currently at 6.6%. Unemployment continues to be a concern, and during the 2020/21 program year, HS/EHS provided over 400 resources/referrals to families regarding adult education and job training.

Rent: increased by \$144 monthly or \$1,728 a year. Additionally, there are currently 224 fewer renter-occupied units in Contra Costa County.

Public Assistance: While in 2019, we saw a significant drop in cases, by July 2020, we began to see an increase in cases. What is notable about this number is that the percentage of cases involving children in 2 parent households has increased by 37.7% since the COVID-19 outbreak.

	Pre-COVID19	Current Trends
<b>Unemployment</b>	2.7%	6.6%
<b>Rent</b>	Up 6% to \$2,239	Up 6.4% to \$2,383
<b>Public Assistance</b>	December 2019 – down 541 cases	July 2020 – Increase 100 cases

Looking at the trends above and forecasting the ongoing effects of the pandemic on the economy, we can certainly forecast the need for increased support for our already vulnerable populations in the community.

### **Homelessness**

Due to COVID-19, there was no Point in Time survey completed for 2021, and the most updated data is from 2020. The Point in Time survey is a multi-agency effort to conduct a comprehensive count of families and individuals experiencing homelessness. It provides a one-day snapshot of homelessness and highlights the housing and homeless crisis in the county.

1 in 3 people were chronically experiencing homelessness, including 707 people living in shelters, 1,570 people sleeping outside, 154 children, and 2,123 adults.

The data did show a decrease of 4% from 2018. However, even with the decrease in unsheltered population in the county in 2020, we have seen that home prices in March 2021 are up a dramatic 18-24% over March 2020, and again as stated in the previous slide, rent rates are up 6%, making housing options difficult.

### **Health & Safety of Children & Families**

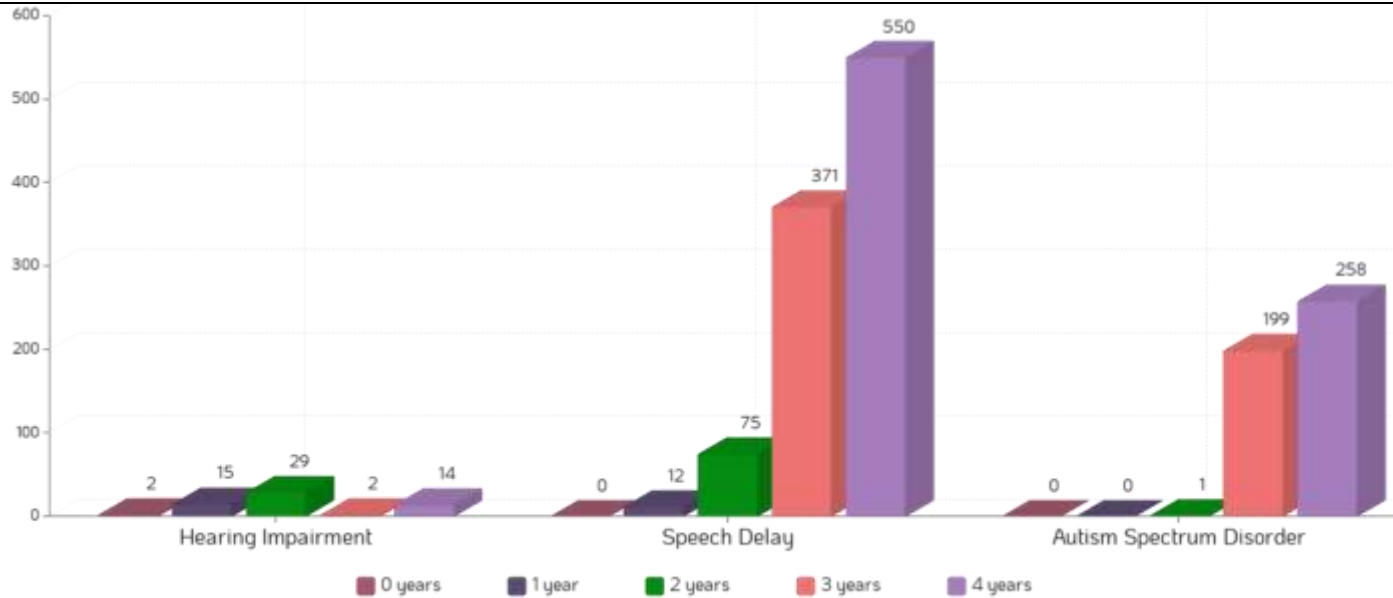
Some statistics that affect the children and families served by CSB and our community partners. But, again, a majority of the data is from 2019.

- Teen birth rate: down to 1.9 per 1,000 in 2019, from 3.6 per 1,000 in 2018 (American Community Survey ACS)
- Dental visits: even with a pandemic, 2020 saw an increase in the percentage of low-income children visiting the dentist increased to 31% from the previous year (2019) rate of 19%.
- Total births: rate from the end of 2019, 2,158 of those women who gave birth live below the federal poverty line.
- Uninsured children: as of 2020, there are 1,456 children ages 0-5 who are uninsured
- Foster care: the number of children in foster care in CC County is down 21% from 2019, with 661 children in foster care as of October 2020.
- Air Quality rating: CC County remains at an F for air quality, per the American Lung Association. *The F grade has much to do with the air quality due to fires, as the grade looks at the average number of days over the year that the county air is in the orange, red, purple, or maroon rating for air quality; they also report that over 16k children and over 76K adults are at risk from the poor air quality. \*\*At-risk categories include asthma, Chronic obstructive pulmonary disease COPD, poverty, people of color, smokers/former smokers\*\**

### **Special Education 2019**

In the county in 2019, there were 1,640 children receiving special education services. We focused on hearing impairment, speech delay, and Autism Spectrum Disorder (ASD) as these were the areas with the most children receiving special education services.





There was an increase in services for children at age 2 & 3 in speech delays and an autism spectrum disorder. This is because the traits identifying speech delays and ASD are often noticed around these ages when children are not meeting developmental milestones around language and social interactions.

#### Education & Child Care

During the 2019-2020 school year, Transitional Kindergarten (TK) enrollment in the county fell 1% to 2,569; due to the pandemic and the lack of in-person education options. We anticipate that this will increase once in-class learning has fully resumed. In addition, while the overall county saw a decrease, three school districts saw an increase in TK enrollment, while four saw the most significant declines.

We saw a 1% increase in infant care slots in centers and a decline in daycare availability for toddlers and preschool-age children in centers. We also saw a 30% decrease in licensed family care providers, with a 2366 slot decrease since 2020. This is likely due to the shelter in place orders of the COVID-19 pandemic.

This shows the Overall Cost of Child Care in Contra Costa County, separated by Infant and preschool care in center-based and family care options. Center-based care is more costly than family care. The noticeable change is the cost increase of about 10% for both types of care for infants and preschool between 2017 to 2019.

#### Report: Parent Survey Results

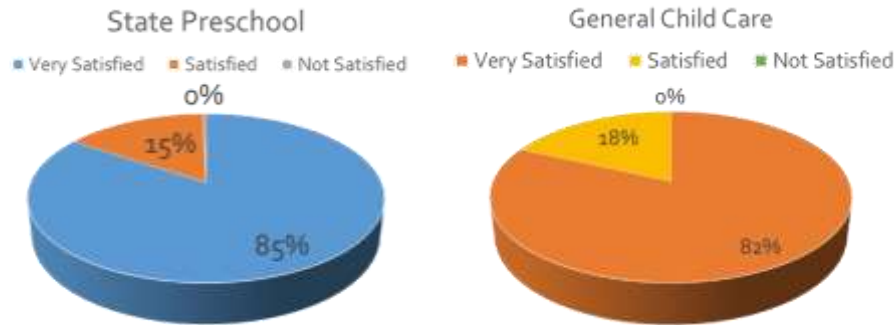
**Nelly Ige, ASAIII**, provided an overview of the 2020-2021 Parent Survey Results. Each year CSB's parents are asked to complete a survey to gauge families' satisfaction levels with our services.

Parent Surveys are distributed to all CSB's state centers:

- General Child Care (CCTR)
- State Preschool (CSPP)

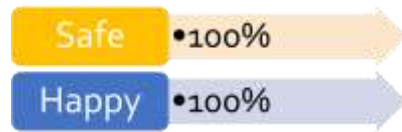
The results are reviewed by staff to determine what we are doing well and where are areas we can improve.

How satisfied are you with the overall quality of the program?

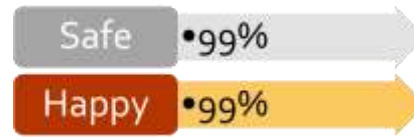


Do you feel that your child is safe and happy in the program?

**General Child Care**



**State Preschool**



Have you received information from the program about the following?

**General Child Care**



**State Preschool**

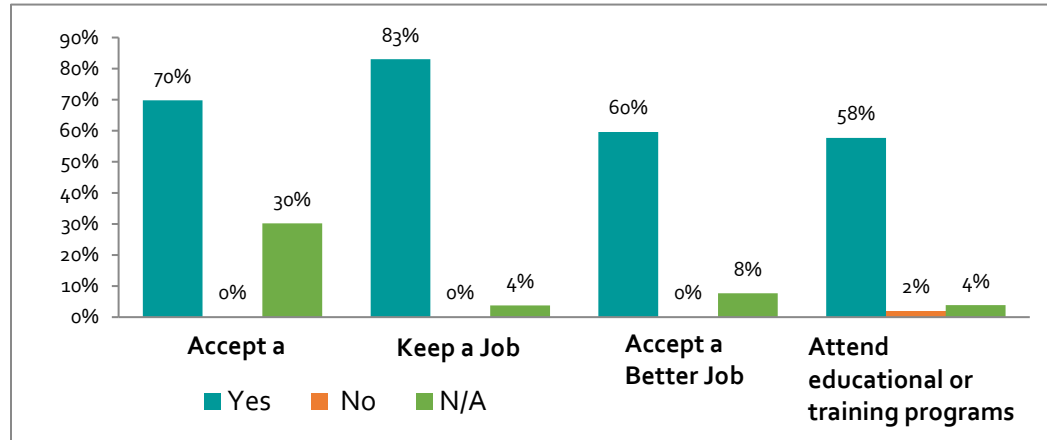


Would you like more information about any topics related to your child's care and development? Some comments that were stated:

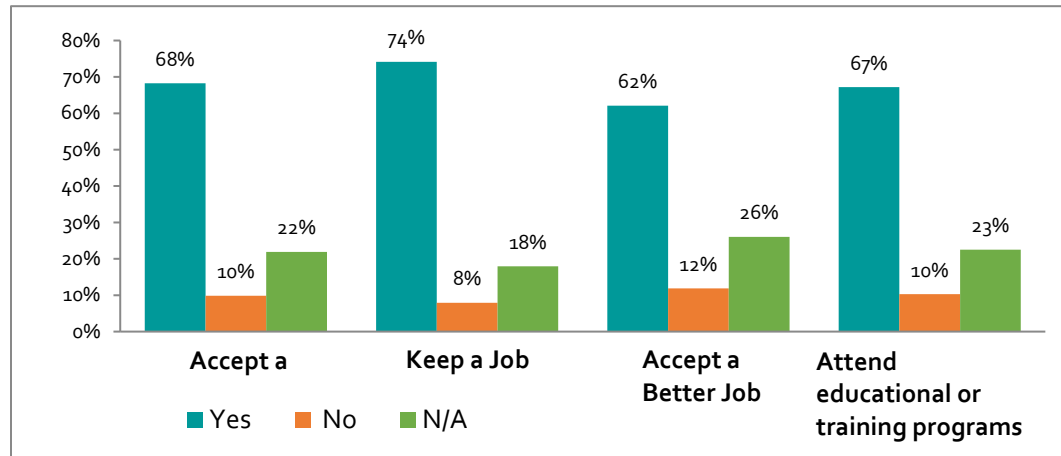
- "Parent interaction/involvement."
- "Schedule of daily activities"
- "Information about her social emotional development."
- "Discipline."
- "More progress reports"
- "Report Card about skills, learning behavior."

Has your child's enrollment in this program made it easier for you to:

**General Child Care**



**State Preschool**



How satisfied are you with these characteristics of your child's program?

**General Child Care**

	Satisfied
Section A – Hours of operation	98%
Section B – Location of program	96%

Section C – Number of adults working with children	98%
Section D – Background and experience of staff	98%
Section E – Languages spoken by staff	98%
Section F – How program staff communicate with you	98%
Section G – Meeting the individual needs of your child	98%
Section H – Interaction between staff and children	96%
Section I – Interaction with other parents	91%
Section J – Parent involvement	98%
Section K – Equipment and materials	96%
Section L – Cultural activities	98%
Section M – Daily activities	98%
Section N – Environment	98%
Section O – Nutrition	98%
Section P – Health and safety policies and procedures	98%
Section Q – How the program promotes your child's learning and development	98%

**State Preschool**

	Satisfied
Section A – Hours of operation	99%
Section B – Location of program	99%
Section C – Number of adults working with children	99%
Section D – Background and experience of staff	100%
Section E – Languages spoken by staff	100%
Section F – How program staff communicate with you	99%
Section G – Meeting the individual needs of your child	100%
Section H – Interaction between staff and children	100%
Section I – Interaction with other parents	97%
Section J – Parent involvement	97%
Section K – Equipment and materials	100%
Section L – Cultural activities	98%
Section M – Daily activities	100%
Section N – Environment	100%
Section O – Nutrition	100%

	Section P – Health and safety policies and procedures	100%	
	Section Q – How the program promotes your child's learning and development	100%	
	<p>For children receiving distance learning only: How useful have the distance learning activities and materials been for you and your child?  <b>2 people responded with either somewhat useful or not applicable.</b></p> <p>For children receiving distance learning only: How can we improve your distance learning experience?  <b>2 people responded with either wanting more activities or not applicable.</b></p> <p>Is there anything else you would like to say about how this program meets your family’s needs?          “I feel like my son is doing excellent thanks to you guys.”          “The staff and teachers are super helpful and very involved. They go above and beyond their rolls. ”          “The program has helped my son become independent”          “Staff is very attentive and communicates well with my daughter”          “Has really helped my daughter lean and develop skills. The program has also allowed me to accept job offers. Thank you.”          “I am more than satisfied everything is excellent a thousand thanks.”</p> <p>Do you have any suggestions about how this program could be improved?          “Would like to know more about the curriculum”          “Because of the Pandemic and the parents not being allowed in the classrooms, it would be nice if they can send some pictures of projects or activities they’re doing that day.”          “Maybe extending hours”          “More secondary language materials”          “Consistent teachers more staff available”          “More fresh veggies”          “I wish we could go back to regular activity like field trips”          “When not enough teaching staff, try to bring more”</p>		

<p>Site Reports</p>	<p><b>Ambrose</b></p> <ul style="list-style-type: none"> <li>• Ambrose is getting ready to end the program year; some children will be transitioning to Head Start, either to Lavonia Allen or Riverview.</li> <li>• New security cameras were installed outside our Center (facing the teachers' break room).</li> <li>• We continue planting and harvesting at the Ambrose Community Garden.</li> <li>• Grab-N-Go bags with family activities, books, finger paint, and paper were distributed to distance learning children.</li> </ul> <p><b>Bayo Vista</b></p> <ul style="list-style-type: none"> <li>• Bayo-Vista is celebrating the end of a successful school year. We have many boys and girls that will be missed when moving on to Kindergarten this year. We would like to thank all the families that helped make this school year a success. We wish them all well on their next journey in learning.</li> <li>• The staff breakroom has temporary furnishings until the new furnishings arrives.</li> <li>• Room #3 preschool classroom ended the Ball project and now are learning how to sign the alphabet using sign language.</li> <li>• Bayo Vista is looking forward to a visit from Community Services Director Mr. Aaron Alarcon-Bowen next week.</li> <li>• Parents received a bag of groceries delivered to our site from the Foodbank that visits the area each 2<sup>nd</sup> Tuesday of the month.</li> </ul> <p><b>Contra Costa College</b></p> <ul style="list-style-type: none"> <li>• We are celebrating the success of the Early Childhood Learning Center. Everything has been running smoothly with the children and families returning to the center.</li> <li>• Contra Costa College received a new stove and dishwasher.</li> <li>• In our Toddler room, the children have started an amazing planting project. They have planted many new flowers around the play yard.</li> <li>• The special guest at our center was Cecilia Valdez, via zoom during a parent meeting. She discussed Tandem and supplied our parents with resources for training and reading opportunities.</li> </ul> <p><b>George Miller Concord</b></p> <ul style="list-style-type: none"> <li>• Aaron Alarcon Bowen - new Executive Director of CSB, visited the site on June 9, 2021. He had a great time talking with the staff and visiting the classrooms.</li> <li>• Part Day Program did their End of the School Year Celebration on June 10, 2021.</li> <li>• Pre-school teachers prepare for the end of the school year celebration for children bound to kindergarten and transitional kindergarten.</li> <li>• Cecilia Valdez of TANDEM discussed the importance of reading with the children during our parent meeting on May 26, 2021, and early reading resources were given to the families.</li> </ul> <p><b>GMIII</b></p> <ul style="list-style-type: none"> <li>• Two staff members at GMIII completed the TAT program known as "Grow Your Own." In addition, other teachers celebrated their college coursework graduations this month.</li> <li>• Received new furniture such as tables for the classrooms.</li> <li>• Classroom 8 is learning about the different types of vehicles and identifying the numbers and letters on the license plates.</li> <li>• Children in classrooms 5 and 6 discussed how to be ready for Kindergarten. In classroom 10, the Kindergarten transition-visiting expert talked to the children via Zoom about "What the transition to Kindergarten may look like."</li> </ul> <p><b>Las Deltas</b></p>
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	<ul style="list-style-type: none"> <li>• Las Deltas will soon close its doors. However, the staff is diligently packing and cleaning to move and reopen at Crescent Park.</li> <li>• The Las Deltas staff is supportive of each other throughout this transition.</li> <li>• Teachers, as they did for Mother's Day, they are working with their students to plan and host Father's Day and end of year celebrations for our kinder-bound students.</li> </ul> <p><b>Marsh Creek</b></p> <ul style="list-style-type: none"> <li>• On June 10, we had the "End of the Year Celebration" with in class and Distance Learning children. We had great participation of the families. The children had a wonderful time singing and dancing for their families. They received a backpack with school supplies and a certificate for the time completed in the Head Start Program; it was a great success.</li> <li>• The door alarm to exit the playground was repaired on June 1.</li> <li>• On Wednesday, June 9, we did the closing event of Kindergarten Study with a "Water Day." Children had fun getting wet with a sprinkler providing water for them to play in; it was a hot day, so everyone enjoyed the activity.</li> <li>• On June 8, Jovana Lara from Comprehensive Services was our "Visiting Expert." She talked to the children about her experience in kindergarten and answered their questions about kindergarten. They drew a picture of Ms. Jovana; it was a great conversation where the children had the opportunity to ask questions such as: How is the lunch? And how is the playground in kindergarten? Will the classroom have toys? Books? And playdough?</li> <li>• All families received resources about kindergarten readiness and summer safety. In addition, the parents received information about positive discipline after June's monthly parent committee meeting.</li> </ul> <p><b>Verde</b></p> <ul style="list-style-type: none"> <li>• We are celebrating our students who are moving on to Kindergarten with backpacks, certificates, and cheers!</li> <li>• Verde Elementary has many precautions in place to protect all students and staff, including a QR code registration system to help with contact tracing.</li> <li>• Just like for Mother's Day, the staff are working on special projects with their students for Father's Day.</li> <li>• We no longer have onsite "Free Food Boxes" service day on Thursdays, the WCCUSD has "Free Food Boxes" service day at the following sites: Nystrom Elementary School, Hercules, Helms, and Dejean Middle School, and El Cerrito, De Anza, Kennedy, Pinole Valley, and Richmond High School.</li> </ul>				
Announcements	<p>Ana Araujo, Comprehensive Services Manager for Parent, Family, and Community Engagement, provided the following announcements and resources (copy of resources were emailed to participants):</p> <ul style="list-style-type: none"> <li>• Participants were encouraged to attend the virtual Child Nutrition Unit meeting scheduled on July 7, 2021, from 5:00 – 6:00 pm. PC parents will receive an email invite with all the meeting details; flyers would be posted at the sites.</li> <li>• No meeting in July; our last Policy Council meeting for this program year is scheduled for August 18, 2021, at 6:00 pm.</li> </ul> <p>Have a wonderful and safe summer with your families.</p>				
Meeting Evaluation	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;"><b><u>Pluses / +</u></b></td> <td style="width: 50%; text-align: center;"><b><u>Deltas / Δ,</u></b></td> </tr> <tr> <td> <ul style="list-style-type: none"> <li>• Welcome our new Fiscal Director</li> <li>• Good facilitation</li> <li>• Good information</li> </ul> </td> <td> <ul style="list-style-type: none"> <li>• None</li> </ul> </td> </tr> </table>	<b><u>Pluses / +</u></b>	<b><u>Deltas / Δ,</u></b>	<ul style="list-style-type: none"> <li>• Welcome our new Fiscal Director</li> <li>• Good facilitation</li> <li>• Good information</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
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