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## Agenda

Group/Meeting Name:	<b>Bylaws Subcommittee</b>
Date: <u>4/7/21</u>	Time: from: 5:00 pm To: 5:15 pm
Location:	Zoom Meeting ID: 89424413051 Password: 593040
Meeting Leader:	Ana Araujo
Purpose	To review and obtain feedback on the drafts of By-laws

*The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings.*

*Please contact Ana Araujo at least 48 hours before the meeting at (925) 864-0837 or at [aaaraujo@ehsd.cccounty.us](mailto:aaaraujo@ehsd.cccounty.us) Or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.*

**Opportunities for Public Comment:** *Persons who wish to address the subcommittee during public comment or with respect to an agenda item may email their comments to [aaaraujo@ehsd.cccounty.us](mailto:aaaraujo@ehsd.cccounty.us) before or during the meeting, or should join the teleconference meeting prior to the meeting to state their intent to provide public comments and will be limited to two minutes comment.*

**Desired Outcome: By the end of this meeting, we will have:**

An understanding of the updates to the 2021 PC Bylaws

An opportunity to provide feedback and input from the subcommittee to make appropriate changes to the bylaws if needed

An evaluation of the meeting so that we may review our strengths and make any improvements as needed

Agenda			
What (Content)	How (Process)	Who	Time (Minutes)
Desired Outcomes Agree on ground rules	Present Clarify Check for understanding Check for agreement	Volunteer	1
<b>Review items:</b> • 2021 PC Bylaws	Present Check for understanding Check for agreement	Ana Araujo Michelle Mankewich	5
Feedback and Input from Subcommittee for reviewed items	Present Check for understanding Check for agreement	Subcommittee Members	7
<b>Meeting Evaluation</b>	Plus/Deltas	Volunteer	2