

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant St. Bldg. 8, Concord, CA 94520 during normal business hours or by contacting Ana.araujo@ehsd.cccounty.us

Agenda

Group/Meeting Name: CSB Policy Council Meeting	
Date: August 19, 2020	Time: 6:00-8:00 PM
Zoom Link: https://ccounty-us.zoom.us/j/92171316453	
Meeting Leader: Katie Cisco	
Purpose: Conduct Regular Monthly Meeting	

The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings.

Please contact Ana Araujo at least 48 hours before the meeting at (925) 864-0837 or at Ana.araujo@ehsd.cccounty.us Or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.

Opportunities for Public Comment: *Persons who wish to address the CSB Policy Council during public comment or with respect to an agenda item may email their comments to Ana.araujo@ehsd.cccounty.us before or during the meeting, or should join the teleconference meeting prior to the meeting to state their intent to provide public comments and will be limited to two minutes comment.*

All votes taken during a teleconference will be by roll call.

Desired Outcome: By the end of this meeting, we will have:

Agreement on desired outcomes and ground rules so that our meeting is productive

An understanding of the monthly updates and approvals to ensure ongoing communication and necessary actions take place for seamless program operation.

An understanding of the 2018-2022 Goals & Objectives Semi-Annual updates.

An approval of the 2021 Early Head Start & Head Start Program Continuation Grant Application: Including Budgets, T & TA Plan and Program Goals & Objectives.

An approval of June 17, 2020 Policy Council Minutes.

An understanding of the Mid-Year DRDP Outcomes Reports and School Readiness Goals updates so that we are aware of the children's educational progress.

An understanding of the Community Assessment updates to enhance our understanding of the strengths and needs in our community.

Recognition of the 2019-2020 Policy Council as this is the last meeting for this PC year.

Heard announcements so that we may be informed of Bureau news and available community resources.

A Meeting Evaluation so that we may review our strengths and make any improvements as needed.

Agenda			
What (Content)	How (Process)	Who	Time (Minutes)
Review Desired Outcomes	Present Clarify Check for understanding	Daisy Templeton	2 Minutes
Meeting Ground Rules	Present Clarify Check for understanding	Jasmine Cisneros	2 Minutes
Public Comment	Present	Public	2 Minutes
Correspondence	Present	Katie Cisco	1 Minute

	Clarify		
Administrative Reports: <ul style="list-style-type: none"> CSB Director Division Manager Fiscal 	Present Clarify Check for understanding	Katharine Mason Amy Wells Haydee Ilan	20 Minutes
Report: <ul style="list-style-type: none"> 2018-2022 Goals & Objectives updates 	Present Clarify Check for understanding	Sarah Reich	15 Minutes
Action: <ul style="list-style-type: none"> Consider Approval of 2021 Early Head Start & Head Start Program Continuation Grant 	Present Clarify Check for understanding Check for Agreement	Sarah Reich	15 Minutes
Action: <ul style="list-style-type: none"> Consider Approval of June 17, 2020 Policy Council Minutes 	Present Clarify Check for understanding Check for Agreement	Katie Cisco	3 Minutes
Report: <ul style="list-style-type: none"> Mid-Year DRDP Report & School Readiness Goals 	Present Clarify Check for understanding	Jessie Black Julia Kittle-White	20 Minutes
Report: <ul style="list-style-type: none"> Community Assessment 	Present Clarify Check for understanding	Nelly Ige	20 Minutes
2019-2020 Policy Council Recognition	Present	Katharine Mason	15 Minutes
Announcements	Present Clarify Check for Understanding	Ana Araujo	3 Minutes
Meeting Evaluation	Plus/Delta	Volunteer	2 Minutes

Video Conference Meeting – Ground Rules

1. **Join Meeting on time** - Set alarm reminders to call in five minutes before starting the meeting. We need to meet quorum (9 Representatives) before 6:00 PM
2. **Be prepared**
 - Review documents ahead and be ready to participate as required.
 - Familiarize yourself with your phone settings, mute/unmute buttons.
 - Choose a quiet location to connect to the call.
3. **When logging-in, state your name first**- This will help us identify who is calling and add you to the participant's role. (e.g., Hi this "XXX Representative" calling for "XXX Center").
4. **Limit background noise** - Mute/Unmute your phone accordingly throughout your participation.
5. **Speak one at a time, slowly and clearly** – Speaker will ask for questions after their presentations. Introduce yourself and briefly state your comment or question.
6. **Voting on Action items** - As you sign in- the Parliamentarian will create a participant's role.
 - Before approving agenda items, a CSB Staff supporting the PC Chair will ask to hear your vote by requesting you to say "Yes," "No" or "Abstain."
 - The Parliamentarian will take a role to listen to your vote. When you hear your name, unmute the phone and respond, "Yes," "No" or "Abstain."
 - Do not leave the call or put your phone on hold, if you are called, and no response is heard, you will be considered "absent."
 - To determine vote decision, a CSB Staff supporting the PC Chair will summarize the vote count:
 - A YES (list names of members voting aye)
 - NOES (list names of members voting no)
 - ABSTAIN (list names of members who abstained)
 - ABSENT (list names of members absent)
 - The chair will announce the proposed decision by stating(Samples):
 - "The motion passes 3-2, with Smith and Jones dissenting. Item X is **approved.**"
 - Or, "The motion passes 4-0, with Smith abstaining. Item X is **approved.**"
 - Or, "The motion fails 3-2, with Smith, Jones, and Black voting against. Item X is **not approved.**"
7. **Avoid multi-tasking** - It's easy to get distracted during a conference call. Our agenda items require your full attention.

Director's Report
Policy Council
August 19, 2020

1. **Director Transition** – Camilla rand has transitioned from her position as CSB Director effective July 13, 2020. I am acting as Interim Director while EHSD/CSB goes through the formal hiring process. Camilla is close-by and remains committed to working through this transition for as long as needed and we have a strong management team that is keeping the work of the Bureau flowing seamlessly. Policy Council leadership will work in partnership with Kathy and the Regional Office in the permanent hiring process.
2. **CSB Center operation** – CSB directly operated centers re-opened July 1 - 13th in a phased approach. Unfortunately, in the two weeks following full re-opening, we had to close centers and/or multiple classrooms due to COVID-related instances while we sought further guidance from the local health department. After careful and thoughtful consideration, we decided to close all CSB centers for the next several weeks, with a tentative reopening date of **Tuesday, September 8, 2020**. First Baptist Delegate has also closed during this same period. We feel it is in the best interest of all to temporarily close while additional information is provided to us by the Health Department's newly created local childcare taskforce regarding how to best operate during these times. We will discuss in further detail at the meeting.

CSB partner centers that re-opened in June and July are continuing to provide services and are closing classrooms as needed based on guidance from Health Department. Our partner unit is providing support and technical assistance to them as needed.

3. **Services to families continue:** Comprehensive Services staff have resumed Grab & Go's for families in need of diapers and wipes and are working to start virtual parent meetings this month. Teaching staff are working to prepare for the new school year and re-opening September 8th while taking advantage of this closure time to prepare additional Distance Learning materials and for professional development and wellness.
4. **Central Kitchen update:** Central Kitchen Construction Phase I Project started as of August 3rd 2020. This is the necessary structural work and is scheduled to complete by end of Dec 16th 2020. Then we will begin to move kitchen equipment in and get the office spaces ready.
5. **New Head Start Year ahead:** This new program year will not look or feel like anything we've experienced before and will most likely continue to have some surprises and shifts due to our local experience with COVID19, ongoing guidance from health officials, and requirements by Head Start and the State. Meanwhile, we will move forward with services to families to the greatest extent allowed and safe, as well as all essential business of the Bureau. Together we will make it through this time.

Enrollment and Attendance Report to Policy Council July 2020

Enrollment:

- **HS – 95.06%**
- **EHS – 99%**
- **EHS-CCP – 97.22%**
- **EHS-CCP2 –87.9%**

Attendance:

- **HS – 38.51%**
- **EHS – 54.48%**
- **EHS-CCP – 87.19%**
- **EHS-CCP2 –42.86%**

Low attendance numbers due to “distance learners” because Covid-19 concerns & class size restrictions

Informe de Inscripción y Asistencia al Consejo de Políticas Julio 2020

Inscripción:

- ***HS – 95.06%***
- ***EHS – 99%***
- ***EHS-CCP – 97.22%***
- ***EHS-CCP2 –87.9%***

Asistencia:

- ***HS – 38.51%***
- ***EHS – 54.48%***
- ***EHS-CCP – 87.19%***
- ***EHS-CCP2 –42.86%***

Números de asistencia bajos debido a "estudiantes de distancia" porque Covid-19 se refiere y restricciones de tamaño de clase

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2020

AS OF JUNE 2020

DESCRIPTION	JUNE YTD Actual	Total Budget	Remaining Budget	50% %YTD
a. PERSONNEL	\$ 2,014,770	\$ 4,752,171	\$ 2,737,401	42%
b. FRINGE BENEFITS	1,264,674	2,938,208	1,673,534	43%
c. TRAVEL	-	28,742	28,742	0%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	95,102	254,000	158,898	37%
f. CONTRACTUAL	1,202,307	3,600,996	2,398,689	33%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	2,179,038	6,230,452	4,051,414	35%
I. TOTAL DIRECT CHARGES	\$ 6,755,891	\$ 17,804,569	\$ 11,048,678	38%
j. INDIRECT COSTS	-	1,027,793	1,027,793	0%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 6,755,891	\$ 18,832,362	\$ 12,076,471	36%
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 1,938,586</i>	<i>\$ 4,708,090</i>	<i>\$ 2,769,504</i>	<i>41%</i>

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

EARLY HEAD START PROGRAM

BUDGET PERIOD JANUARY - DECEMBER 2020

AS OF JUNE 2020

DESCRIPTION	JUNE YTD Actual	Total Budget	Remaining Budget	50% %YTD
a. PERSONNEL	\$ 257,934	\$ 421,069	\$ 163,135	61%
b. FRINGE BENEFITS	159,655	234,303	74,648	68%
c. TRAVEL	-	2,000	2,000	0%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	5,965	27,800	21,835	21%
f. CONTRACTUAL	579,660	1,681,896	1,102,236	34%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	305,737	1,696,796	1,391,059	18%
I. TOTAL DIRECT CHARGES	\$ 1,308,952	\$ 4,063,864	\$ 2,754,912	32%
j. INDIRECT COSTS	-	86,579	86,579	0%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 1,308,952	\$ 4,150,443	\$ 2,841,491	32%
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 403,370</i>	<i>\$ 969,284</i>	<i>\$ 565,914</i>	<i>42%</i>

CONTRA COSTA COUNTY-COMMUNITY SERVICES BUREAU

EARLY HEAD START- CC PARTNERSHIP #1

BUDGET PERIOD JULY 2019 - AUGUST 2020

AS OF JUNE 2020

DESCRIPTION	June YTD Actual	Total Budget	Remaining Budget	86% % YTD
a. PERSONNEL	\$ 331,767	\$ 354,636	\$ 22,869	94%
b. FRINGE BENEFITS	209,283	247,901	38,618	84%
c. TRAVEL	250	500	250	50%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	9,071	35,580	26,509	25%
f. CONTRACTUAL	346,291	547,466	201,175	63%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	68,168	131,876	63,708	52%
I. TOTAL DIRECT CHARGES	\$ 964,829	\$ 1,317,959	\$ 353,130	73%
j. INDIRECT COSTS	67,065	73,483	6,418	91%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 1,031,894	\$ 1,391,442	\$ 359,548	74%
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 257,973</i>	<i>\$ 332,042</i>	<i>\$ 74,068</i>	<i>78%</i>

**CONTRA COSTA COUNTY-COMMUNITY SERVICES BUREAU
EARLY HEAD START- CC PARTNERSHIP #2
BUDGET PERIOD SEPTEMBER 2019 - AUGUST 2020
AS OF JUNE 2020**

DESCRIPTION	JUNE YTD Actual	Total Budget	Remaining Budget	83% % YTD
a. PERSONNEL	\$ 466,168	\$ 710,668	\$ 244,500	66%
b. FRINGE BENEFITS	303,401	504,605	201,204	60%
c. TRAVEL	8,212	10,000	1,788	82%
d. EQUIPMENT	-	-	-	0%
e. SUPPLIES	23,450	36,000	12,550	65%
f. CONTRACTUAL	544,588	1,293,589	749,001	42%
g. CONSTRUCTION	-	-	-	0%
h. OTHER	1,390,412	2,953,943	1,563,531	47%
I. TOTAL DIRECT CHARGES	\$ 2,736,231	\$ 5,508,805	\$ 2,772,574	50%
j. INDIRECT COSTS	62,590	149,240	86,650	42%
k. TOTAL-ALL BUDGET CATEGORIES	\$ 2,798,821	\$ 5,658,045	\$ 2,859,224	49%
<i>In-Kind (Non-Federal Share)</i>	\$ 647,980	\$ 923,256	\$ 275,276	70%

**COMMUNITY SERVICES BUREAU
SUMMARY CREDIT CARD EXPENDITURE
APRIL 2020**

Stat. Date	Amount	Program	Purpose/Description
04/22/20	121.21	Indirect Admin Costs	Office Exp
	121.21		
04/22/20	3,534.14	Child Care Svs Program	Minor Furniture/Equipment
	3,534.14		
04/22/20	1,360.80	HS Basic Grant	Food
	1,360.80		
04/22/20	50.00	HS Basic Grant	Memberships
	50.00		
04/22/20	1,114.88	Child Care Svs Program	Computer Software Cost
	1,114.88		
04/22/20	(50.00)	Indirect Admin Costs	Other Special Dpmtal Exp
	(50.00)		
04/22/20	26.92	EHS-Child Care Partnership #2	Misc Services/Supplies
04/22/20	542.38	FEMA-Pandemic	Misc Services/Supplies
04/22/20	2,399.05	Child Care Svs Program	Misc Services/Supplies
	2,968.35		
TOTAL	9,099.38		

COMMUNITY SERVICES BUREAU
SUMMATY CREDIT CARD EXPENDITURE

May-20

Stat. Date	Amount	Program	Purpose/Description
05/22/20	62.86	Indirect Admin Costs	Office Exp
	62.86		
05/22/20	184.91	HS Basic Grant	Books, Periodicals
05/22/20	184.92	EHS-Child Care Partnership #2	Books, Periodicals
	369.83		
05/22/20	18.55	Indirect Admin Costs	Postage
	18.55		
05/22/20	270.79	Indirect Admin Costs	Minor Furniture/Equipment
05/22/20	5,128.37	HS Basic Grant	Minor Furniture/Equipment
	5,399.16		
05/22/20	977.92	HS Basic Grant	Computer Software Cost
	977.92		
05/22/20	62.58	HS Basic Grant	Other Special Dpmtal Exp
	62.58		
05/22/20	3,625.58	HS Basic Grant	Misc Services/Supplies
05/22/20	(49.92)	HS Basic Grant	Misc Services/Supplies
05/22/20	325.82	HS Basic Grant	Misc Services/Supplies
	3,901.48		
	10,792.38		

COMMUNITY SERVICES BUREAU
SUMMARY CREDIT CARD EXPENDITURE
June 2020

Stat. Date	Amount	Program	Purpose/Description
06/22/20	85.44	Indirect Admin Costs	Office Exp
	85.44		
06/22/20	761.61	HS Basic Grant	Books, Periodicals
06/22/20	761.60	EHS-Child Care Partnership #2	Books, Periodicals
06/22/20	309.13	GM III Site Costs	Books, Periodicals
06/22/20	210.00	Indirect Admin Costs	Books, Periodicals
	2,042.34		
06/22/20	(92.40)	Child Care Svs Program	Minor Furniture/Equipment
06/22/20	(476.00)	HS Basic Grant	Minor Furniture/Equipment
06/22/20	(81.30)	Child Care Svs Program	Minor Furniture/Equipment
06/22/20	162.60	HS Basic Grant	Minor Furniture/Equipment
06/22/20	798.85	HS Basic Grant	Minor Furniture/Equipment
	311.75		
06/22/20	849.84	HS Basic Grant	Other Special Dpmtal Exp
06/22/20	849.84	EHS-Child Care Partnership	Other Special Dpmtal Exp
06/22/20	566.56	EHS Basis Grant	Other Special Dpmtal Exp
06/22/20	566.57	EHS-Child Care Partnership #2	Other Special Dpmtal Exp
06/22/20	1,188.00	Indirect Admin Costs	Other Special Dpmtal Exp
06/22/20	384.00	HS Basic Grant	Other Special Dpmtal Exp
	4,404.81		
06/22/20	143.90	HS Basic Grant	Misc Services/Supplies
06/22/20	203.73	EHS-Child Care Partnership #2	Misc Services/Supplies
06/22/20	111.30	EHS-Child Care Partnership	Misc Services/Supplies
06/22/20	104.00	Indirect Admin Costs	Misc Services/Supplies
	562.93		
TOTAL	7,407.27		

CHILD and ADULT CARE FOOD PROGRAM MEALS SERVED - FY 2019-2020

April 2020

13 Approved Sites



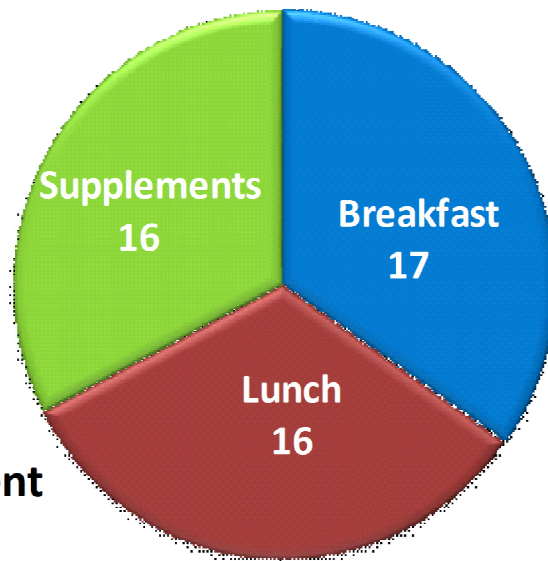
5 Days Meals Served



3 Daily Participation



49 Meals Served



**Claim Reimbursement
Total: \$126**

CHILD and ADULT CARE FOOD PROGRAM MEALS SERVED - FY 2019-2020

May 2020

13 Approved Sites



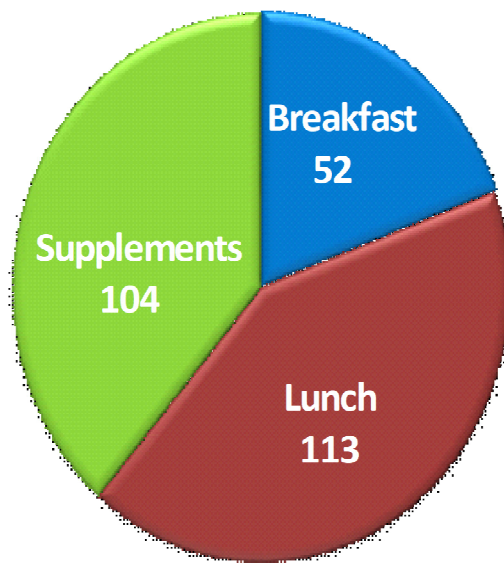
20 Days Meals Served



6 Daily Participation



269 Meals Served



Claim Reimbursement
Total: \$748

CHILD and ADULT CARE FOOD PROGRAM MEALS SERVED - FY 2019-2020

June 2020

13 Approved Sites



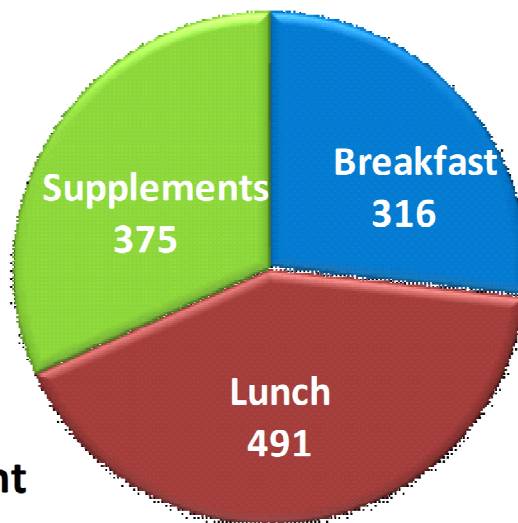
22 Days Meals Served



22 Daily Participation



1182 Meals Served



**Claim Reimbursement
Total: \$2849**

EHSD, COMMUNITY SERVICES BUREAU
2018-2022 GOALS & OBJECTIVES, 2019-20 Program Year
JUNE UPDATES

<p>Goal 1: Through the use of multiple technologies, CSB will develop systems to enhance staff and client communication while coordinating program-wide approaches to effective data management and ensuring high quality service delivery.</p>
<p>Objective 1: By June 30, 2020, CSB will implement the use of interactive self-service kiosks, web portal, and mobile application with user-friendly interface and software that interacts with CSB’s data management system.</p>
<p><i>January Update:</i> Kiosk installation is in progress with plans to deploy the use of a web application that communicates with the CLOUDS data management system. Additional enhancements have been requested after testing. Families will soon be able to apply for services using the Kiosks. At this time, kiosks are not being fully utilized by the public for these purposes due to center closures and shelter in place mandates.</p>
<p><i>June Update:</i> Kiosks have now been installed at George Miller Concord, George Miller III, Marsh Creek and the administrative office in Concord. The web application is accessible on the kiosks for purposes of applying for services.</p>
<p>Objective 2: By June 30, 2020, CSB will develop communication protocols to maximize the use of Short Message System (SMS) and e-mails through CSB’s data management system to enhance communication with families and staff.</p>
<p><i>January Update:</i> CSB has been exploring use of the SMS and e-mail features available in CLOUDS. A team of CSB managers are in the process of developing protocol to provide guidance for utilizing these forms of communication.</p>
<p><i>June Update:</i> Communication Protocol has been developed in collaboration with content area managers. The Protocol provides guidance for staff to use the various methods of communication via CLOUDS. CSB has already been working within the parameters of the protocol through distance learning and remote services as result of the COVID-19 Shelter in Place.</p>
<p>Objective 3: By June 30, 2020, CSB will expand the use of the Interactive Voice Response (IVR) system that allows the database to interact with families for purposes of automated alerts to support recordkeeping.</p>
<p><i>January Update:</i> The business systems unit is working with CLOUDS developers and the request to expand IVR to support absence reporting is in progress.</p>
<p><i>June Update:</i> Use of IVR to support absence reporting is still in progress as project priorities shifted in response to the COVID-19 pandemic. CSB has expanded use of IVR to support access to services to meet emerging needs of families due to the COVID-19 pandemic and Shelter in Place orders. Due to the flexibility of the IVR design, CSB was able to quickly mobilize to create the Family Resource Hotline and Survey for Essential Workers.</p>
<p>Goal 2: Due to an 84% increase in Early Head Start slots (from 311 to 623) in two years, CSB will enhance its Early Head Start programming through a multi-faceted approach.</p>
<p>Objective 1: In February 2020, CSB will pilot two Early Head Start oral health curricula during Oral Health Month to determine which curriculum will be used in our program moving forward.</p>
<p><i>January Update:</i> Oral Health Curriculum has been purchased and is pending delivery. Teeth for Tots Curricula is designed to support families and caregivers of children birth to three. Teeth for Two Curricula is designed to support staff who work with pregnant women. Presentations will be scheduled during Early Head Start Parent Meetings at Aspiranet, Crossroads, Ambrose and CC College.</p>

EHSD, COMMUNITY SERVICES BUREAU
2018-2022 GOALS & OBJECTIVES, 2019-20 Program Year
JUNE UPDATES

<p>June Update: Due to FA2 and GKASD in February, the pilot was postponed for March. Due to COVID-19 and the closures of centers the curriculum was not presented.</p>
<p>Objective 2: By June 2020, select program staff will receive Infant/Toddler CLASS coaching with a certified Infant/Toddler CLASS consultant to increase their understanding of best practices in adult/child interactions.</p>
<p>January Update: On January 7th, CSB began providing CLASS coaching services for Early Head Start teachers at partners sites. Teachstone consultant, Angela Beeck is leading two groups, Making the Most of Classroom Interaction (MMCI), a face-to-face coaching group, and My TeachStone Direct coaching online group.</p>
<p>June Update: Partner Program staff began participating in two coaching groups. Due to Covid-19 Shelter-In-Place requirements from our County, we determined that placing the coaching on hold would best meet the needs of the participants. We will begin coaching again in September with the same participants.</p>
<p>Objective 3: By June 2020, both CSB and the partners will increase family collaborating and understanding of school readiness through various family engagement activities based on the first assessment date in the child outcomes report.</p>
<p>January Update: Families have participated in the pre-survey to report their comfort level in supporting their child’s learning in the selected area of development. Families have started receiving monthly take-home activities and educational materials.</p>
<p>June Update: Families received take-home activities for the months of January and February. Due to Covid-19 Shelter-in-Place requirements, staff prepared grab-and-go educational materials for families, which included an additional activity relating to our goals. We also provided books to families during a book giveaway, which supports our literacy goal. During our Shelter-in-Place order, CSB Education team and teachers provided virtual learning activities to families via our CLOUDS email system and social media. These learning activities included all areas of development with an emphasis on modifying the activities for each developmental level from infancy to Pre-K.</p>
<p>Goal 3: CSB will implement a “Grow Our Own” approach to hiring, developing, and retaining a robust staff across all service areas that are responsive to the clients and intrinsically motivated to be the best they can be through a variety of supports and services.</p>
<p>Objective 1: By December 2020, 15 additional Teacher Assistant Trainees will complete the core 12 units by participating in the ECE Work Study Program, in partnership with the colleges of Contra Costa and the YMCA of the East Bay.</p>
<p>January Update: Four Teacher Assistant Trainees were enrolled in classes this past Fall 2019 and all passed their classes. One TAT graduated from the program and is in the process of applying to the AT permit while the other three continue in the program this Spring 2020. Two additional TATs have been accepted into the program and begin classes this Spring as well.</p>
<p>June Update: Of the six Teacher Assistant Trainees (TAT) who took classes this past Spring, three passed their classes, two of whom will continue this Fall. One TAT completed the program and is in the process of acquiring an Associate Teacher (AT) Permit and transitioning as an AT with CSB. We continue to recruit new participants to foster their growth personally and professionally with CSB.</p>
<p>Objective 2: By December 2020, 10 teachers will acquire classes in pursuit of degrees and a higher-level permit.</p>

EHSD, COMMUNITY SERVICES BUREAU
2018-2022 GOALS & OBJECTIVES, 2019-20 Program Year
JUNE UPDATES

<p>January Update: Information on the Brandman University accelerated BA program at presented at the November 2019 All Cluster and invites were issued to teachers to attend the January 2020 informational session.</p>
<p>June Update: Three teachers within CSB are taking various classes geared towards Associate Degree requirements.</p>
<p>Objective 3: By December 2020, the Staff Health Improvement Plan in partnership with the Wellness Champions will improve CSB’s holistic wellness in the areas of: 1) Consistent information dissemination 2) Nutrition and physical activity 3) Effective Stress Management.</p>
<p>January Update: The 2019 CDC Scorecard has been conducted at all 3 pilot sites and indicates the following: (1) Organizational Support increased between 10 – 27 points, (2) Physical Activity increased between 7-9 points at two sites and one site remains the same, (3) Stress Management increased at one site, one site remains the same, the other decreased by one point.</p>
<p>June Update: During Shelter-In-Place order between March and June due to COVID-19, the Mental Health Manager and Wellness Representative sent a wide range of mental health resources, information and materials twice a week to help staff cope with the unprecedented challenges and manage stress and anxiety. We also developed a Trauma-informed staff survey to identify areas of stress to help create or enhance supports as we work to reopen our centers. The survey data showed us that almost 70% felt comfortable in returning to work, and affirmed our efforts to provide further training in the following areas to ensure staff are prepared and feel supported: Health and Safety and Self-Care and Wellness.</p>
<p>Objective 4: By December 2020, CSB will utilize innovative recruitment strategies to increase the number of qualified Teacher Assistant Trainees (TAT) and Associate Teachers (AT) by 10%.</p>
<p>January Update: CSB is aggressively recruiting utilizing various strategies to attract qualified ATs and TATs. In addition to using traditional methods, the Bureau expended its recruitment to include new sources such as LinkedIn, Lear4Good, Edjoin and some movie theaters. Currently the Bureau is working with the County’s Bus System to use the county busses to advertise for its teaching positions, and other innovative recruitment strategies to attract qualified ATs and TATs. As a result of these increased recruitment efforts for the period July 1st, 2019 – December 31st, 2019, CSB hired 2 permanent and 5 temporary ATs and 1 TAT.</p>
<p>June Update: Due to the COVID19 pandemic and the closure of the centers, all hiring within the County was placed on hold. Further, although the bureau’s recruitment activities continued, the Shelter-In-Place situation in the County resulted in less people looking for work and reduced job applications. During the period January 1– May 31, 2020, the Bureau hired 1 permanent Associate Teacher, 6 temporary Teacher Assistant Trainees (TATs) and 2 temporary Associate Teachers (ATs). During this time the Bureau also hired 2 permanent Infant/Toddler Master Teachers (internal promotions), and 6 permanent Master Teachers (internal promotions).</p>
<p>Goal 4: CSB will implement data-driven Parent, Family and Community Engagement (PFCE) services that embrace the PFCE framework and result in measurable impacts that achieve the mission of the organization.</p>
<p>Objective 1: By June 2020, CSB staff will participate in a learning series targeted at boosting staff confidence and enthusiasm in working with parents to achieve meaningful and appropriate engagement in program activities.</p>

EHSD, COMMUNITY SERVICES BUREAU
2018-2022 GOALS & OBJECTIVES, 2019-20 Program Year
JUNE UPDATES

<p>January Update: Identified staff have registered in Leadership Equity & Opportunity (LEO) trainings to support lasting systems that have the capacity to enhance social, economic and racial equity and improve the well-being of county residents. Trained staff will support CSB with developing the Strong Parents/Strong Families re-design Parent Committee Meetings.</p>
<p>June Update: Five Content Area Managers registered to participate in the Leadership Equity & Opportunity (LEO) training that consisted of four sub-training series. Staff completed the first training prior to social distancing mandates. Staff will be informed when the training resumes so that they may complete the full series.</p>
<p>Objective 2: By June 2020, CSB will introduce “Strong Partners/Strong families,” a new approach directed at re-designing Parent Committee Meetings and enhancing meaningful participation by parents and staff.</p>
<p>January Update: Current positive Parent Committee meeting trends have been identified to support re-designing Parent Committees. Parent Committee meetings data from previous parent meetings has been analyzed by comparing number of participants against agenda topics. Identified topics in need of enhancement to inform changes to support the provisions of robust and engaging parent committee meetings.</p>
<p>June Update: CSB has prioritized supporting families with crisis interventions through the use of family referrals and resources during the Shelter-in-Place. We have ensured families remained informed of program events and resources through the use of CLOUDS group messaging and social media (Facebook, twitter and YouTube). Meeting platforms are currently being developed to support our work with families while maintaining social distancing, including exploring use of virtual meetings and trainings to maintain families connected to their centers. The Parent Family Community Engagement Manager has completed training on the best ways to provide virtual meetings and the use of social media to reach all families with resources and trainings.</p>
<p>Objective 3: By June 2020, CSB will build pro-fathering knowledge, attitudes, and skills of the fathers and other male caregivers by piloting the Fathering in 15^(TM): Online Learning for Dads.</p>
<p>January Update: CSB purchased Fathering in 15^(TM), an online program from the National Fatherhood Initiative (FNI). Pilot timelines have been designed to guide the implementation of the pilot, with a representative sample of sites was selected; Contra Costa College, Los Aborles, and Aspiranet. The pilot includes dispersal of marketing material to successfully recruit fathers/father figures. On their own time, fathers will have about five months to complete the 15 on-line training topics and complete the pre/post-training surveys.</p>
<p>June Update: Through social media, CSB has linked fathers to the National Fatherhood Initiative, a web-page designed with fathers in mind. The page provides resources, community links, and discussed topics relevant to their interests. CSB plans to re-initiate the Fathering in 15 project as centers re-open and piloting the program at two centers by Fall 2020 to inform roll-out to the entire Bureau by June 2021.</p>
<p>Objective 4: By June 2020, CSB will implement a comprehensive approach to serving homeless families that addresses all of their needs that result from the devastating effects of homelessness.</p>
<p>January Update: All Comprehensive Services staff completed the ECLKC training by October 2019. A referral process with the Contra Costa County Office of Education was developed and disseminated to School districts in December 2019. By April 2020, a referral process will be developed and implemented with Community Action Partners.</p>

EHSD, COMMUNITY SERVICES BUREAU
2018-2022 GOALS & OBJECTIVES, 2019-20 Program Year
JUNE UPDATES

June Update: Due to the COVID-19 Shelter-in-Place order, creating a referral process with Community Action Partners has been postponed until October 2020.

**Contra Costa County Employment & Human Services Department
Community Services Bureau
2021 Head Start Program Continuation Grant Funding Application**

**EXECUTIVE SUMMARY
INCOMING FUNDS NARRATIVE STATEMENT**

- 1. PROJECT/PROGRAM TITLE.** Head Start Program Continuation Grant Funding Application for Budget Period 1/1/21 through 12/31/21.
- 2. FUNDING AGENCY.** Department of Health and Human Services, Administration for Children and Families (ACF), Office of Head Start (OHS).
- 3. SUBMITTAL STATUS.** This is a submission of application for continuation grant funding for FY 2021.
- 4. PROPOSED TERM.** Funding must be requested annually. The standard one budget period is from 1/1/21 through 12/31/21. The budget summary below is for year 3 of the five year grant period.
- 5. CURRENT FUNDING.** Funding for Head Start is provided by federal dollars. Contra Costa County, as Grantee, is required to generate a 20% non-federal match of the total project budget, which may be in cash or in-kind contributions, fairly valued.
- 6. FUTURE FUNDING.** An application for continuation grant funding must be submitted each year.

7. BUDGET SUMMARY-

Budget Categories:	T/TA	Basic Grant	TOTAL
Personnel		4,240,000	4,240,000
Fringe Benefits		2,650,000	2,650,000
T & TA		-	
Travel		-	
Supplies		185,000	185,000
Contractual	100,900	3,983,655	4,084,555
Construction		-	-
Other	96,444	5,546,487	5,642,931
Sub-Total of Direct Charges		16,605,142	16,802,486
Indirect Costs		805,600	805,600
Total Federal Amount Requested	197,344	17,410,742	17,608,086
Non-Federal Share	49,336	4,352,686	4,402,022
Total Federal and Non-Federal	\$246,680	\$21,763,428	\$22,010,108

<i>A22/PA20 Requested Amount for First Baptist (Delegate Agency) included in Total Amount above</i>	<i>\$8,000</i>	<i>\$ 2,285,865</i>	<i>\$ 2,293,865</i>
--	-----------------------	----------------------------	----------------------------

8. STAFFING REQUIREMENTS. As Grantee, Contra Costa County operates the Head Start Program, which is administered and staffed by the Employment & Human Services Department, Community Services Bureau.

9. PROGRAM NEED. The Community Services Bureau serves the needs of low-income children (3-5 years of age under Head Start, and prenatal - 3 yrs under Early Head Start) and their families, by providing quality childcare, child development, and other services such as medical, mental health and dental needs.

10. RELATIONSHIP TO OTHER PROGRAMS. The Community Services Bureau’s Head Start program combines Federal Head Start and State Child Development funding into one cohesive program. The Bureau also has strong collaborations with other departments within the County and partners with community based organizations, local private businesses, schools, non-profits, and volunteer organizations.

11. PROJECT GOALS. (Same goals and objectives for both Head Start and Early Head Start)

Goal 1: Through the use of multiple technologies, CSB will develop systems to enhance staff and client communication while coordinating program-wide approaches to effective data management and ensuring high quality service delivery.

Goal 2: Due to an 84% increase in Early Head Start slots (from 311 to 623) in two years, CSB will enhance its Early Head Start programming through a multi-faceted approach.

Goal 3: CSB will implement a “Grow Our Own” approach to hiring, developing, and retaining a robust staff across all service areas that are responsive to the clients and intrinsically motivated to be the best they can be through a variety of supports and services.

Goal 4: CSB will implement data-driven Parent, Family and Community Engagement (PFCE) services that embrace the PFCE framework and result in measurable impacts that achieve the mission of the organization.

12. STATED OBJECTIVES.

- By June 30, 2021, CSB will take a program-wide approach to identifying a platform which allows families to remotely access individualized child and family information.
- By June 30, 2021, CSB will use technologies to design a contact-less sign-in/out process that supports safety for families and staff while maintaining accurate records.
- By June 30, 2021, CSB will employ new innovative strategies to support communication with clients conducive to a remote workspace including the CLOUDS calling feature.
- By June 2021, CSB will implement an oral health curriculum for families and staff to support dental health practices at home and at school.
- By December 2020, select program staff will receive Infant/Toddler CLASS coaching with a certified Infant/Toddler CLASS consultant to increase their understanding of best practices in adult/child interactions.

- By December 2020, 7 additional Teacher Assistant Trainees (TAT) will complete the core 12 units by participating in the ECE Work Study Program, in partnership with the colleges of Contra Costa and the YMCA of the East Bay.
- By December 2020, the Staff Health Improvement Plan in partnership with the Wellness Champions will incorporate wellness activities unique to each unit or center's needs. Impact of efforts will be measured by the annual workforce satisfaction survey.
- By June 2021, CSB will utilize innovative recruitment strategies to increase the number of qualified Teacher Assistant Trainees (TAT) and Associate Teachers (AT) by 10%.
- By June 2021, CSB will practice "Strong Partners/Strong families," a new approach directed at re-designing Parent Committee Meetings and enhancing meaningful participation by parents and staff.
- By June 2021, CSB will build pro-fathering knowledge, attitudes, and skills of the fathers and other male caregivers by piloting the Fathering in 15^(TM): Online Learning for Dads.
- By June 2021, CSB will implement a comprehensive approach to serving homeless families that addresses all of their needs that result from the devastating effects of homelessness.

13. ACTIVITY SUMMARY. Program continues to provide high-quality services.

14. EVALUATION METHOD(S). Measurable, results-based child and family outcomes have been implemented, such as the required State of California's Desired Results Developmental Profile, for programs providing services through collaboration with the State of California Department of Education.

15. CHANGES COMPARED TO PRIOR YEAR (if any). Goals and Objectives cover FY 2018 – FY 2022. Policy Council has been involved in the development, review and evaluation process of the goals and objectives.

16. POTENTIAL CONTROVERSIAL ISSUES. None. Public perception of the Head Start and Early Head Start programs remain positive. The Policy Council is anticipated to approve submission of this grant at their August 19, 2020 meeting.

**Contra Costa County Employment & Human Services Department
Community Services Bureau
2021 Early Head Start Program Continuation Grant Funding Application**

**EXECUTIVE SUMMARY
INCOMING FUNDS NARRATIVE STATEMENT**

1. PROJECT/PROGRAM TITLE. Early Head Start Program Continuation Grant Funding Application for Budget Period 1/1/21 through 12/31/21.

2. FUNDING AGENCY. Department of Health and Human Services, Administration for Children and Families (ACF), Office of Head Start (OHS).

3. SUBMITTAL STATUS. This is a submission of application for continuation grant funding for FY 2021.

4. PROPOSED TERM. Funding must be requested annually. The standard one budget period is from 1/1/21 through 12/31/21. The budget summary below is for year 3 of the five year grant period.

5. CURRENT FUNDING. Funding for Early Head Start is provided by federal dollars. Contra Costa County, as Grantee, is required to generate a 20% non-federal match of the total project budget, which may be in cash or in-kind contributions, fairly valued.

6. FUTURE FUNDING. An application for continuation grant funding must be submitted each year.

7. BUDGET SUMMARY

Budget Categories:	T/TA	Basic Grant	TOTAL
Personnel		475,500	475,500
Fringe Benefits		300,000	300,000
Travel	2,000	-	2,000
Supplies		15,500	15,500
Contractual	20,500	1,957,328	1,977,828
Construction			
Other	60,444	955,517	1,015,961
Sub-Total of Direct Charges	82,944	3,703,845	3,786,789
Indirect Costs		90,345	90,345
Total Federal Amount Requested	82,944	3,794,190	3,877,134
Non-Federal Share	20,736	948,548	969,284
Total Federal and Non-Federal	\$103,680	\$4,742,738	\$4,846,418

8. STAFFING REQUIREMENTS. As Grantee, Contra Costa County operates the Early Head Start Program, which is administered and staffed by the Employment & Human Services Department, Community Services Bureau.

9. PROGRAM NEED. The Community Services Bureau serves the needs of low-income children (3-5 years of age under Head Start, and prenatal - 3 yrs under Early Head Start) and their families, by providing quality childcare, child development, and other services such as medical, mental health and dental needs.

10. RELATIONSHIP TO OTHER PROGRAMS. The Community Services Bureau's Head Start program combines Federal Head Start and State Child Development funding into one cohesive program. The Bureau also has strong collaborations with other departments within the County and partners with community based organizations, local private businesses, schools, non-profits, and volunteer organizations.

11. PROJECT GOALS. (Same goals and objectives for both Head Start and Early Head Start)

Goal 1: Through the use of multiple technologies, CSB will develop systems to enhance staff and client communication while coordinating program-wide approaches to effective data management and ensuring high quality service delivery.

Goal 2: Due to an 84% increase in Early Head Start slots (from 311 to 623) in two years, CSB will enhance its Early Head Start programming through a multi-faceted approach.

Goal 3: CSB will implement a "Grow Our Own" approach to hiring, developing, and retaining a robust staff across all service areas that are responsive to the clients and intrinsically motivated to be the best they can be through a variety of supports and services.

Goal 4: CSB will implement data-driven Parent, Family and Community Engagement (PFCE) services that embrace the PFCE framework and result in measurable impacts that achieve the mission of the organization.

12. STATED OBJECTIVES.

- By June 30, 2021, CSB will take a program-wide approach to identifying a platform which allows families to remotely access individualized child and family information.
- By June 30, 2021, CSB will use technologies to design a contact-less sign-in/out process that supports safety for families and staff while maintaining accurate records.
- By June 30, 2021, CSB will employ new innovative strategies to support communication with clients conducive to a remote workspace including the CLOUDS calling feature.
- By June 2021, CSB will implement an oral health curriculum for families and staff to support dental health practices at home and at school.
- By December 2020, select program staff will receive Infant/Toddler CLASS coaching with a certified Infant/Toddler CLASS consultant to increase their understanding of best practices in adult/child interactions.
- By December 2020, 7 additional Teacher Assistant Trainees (TAT) will complete the core 12 units by participating in the ECE Work Study Program, in partnership with the colleges of Contra Costa and the YMCA of the East Bay.
- By December 2020, the Staff Health Improvement Plan in partnership with the Wellness Champions will incorporate wellness activities unique to each unit or center's needs. Impact of efforts will be measured by the annual workforce satisfaction survey.
- By June 2021, CSB will utilize innovative recruitment strategies to increase the number of qualified Teacher Assistant Trainees (TAT) and Associate Teachers (AT) by 10%.
- By June 2021, CSB will practice "Strong Partners/Strong families," a new approach directed at re-designing Parent Committee Meetings and enhancing meaningful participation by parents and staff.

- By June 2021, CSB will build pro-fathering knowledge, attitudes, and skills of the fathers and other male caregivers by piloting the Fathering in 15^(TM): Online Learning for Dads.
- By June 2021, CSB will implement a comprehensive approach to serving homeless families that addresses all of their needs that result from the devastating effects of homelessness.

13. ACTIVITY SUMMARY. Program continues to provide high-quality services.

14. EVALUATION METHOD(S). Measurable, results-based child and family outcomes have been implemented, such as the required State of California's Desired Results Developmental Profile, for programs providing services through collaboration with the State of California Department of Education.

15. CHANGES COMPARED TO PRIOR YEAR (if any). Goals and Objectives cover FY 2018 – FY 2022. Policy Council has been involved in the development, review and evaluation process of the goals and objectives.

16. POTENTIAL CONTROVERSIAL ISSUES. None. Public perception of the Head Start and Early Head Start programs remain positive. The Policy Council is anticipated to approve submission of this grant at their August 19, 2020 meeting.

EHSD, COMMUNITY SERVICES BUREAU
2018-2022 GOALS & OBJECTIVES
2020-21 Program Year OBJECTIVES & OUTCOMES TEMPLATE

<p>Goal 1: Through the use of multiple technologies, CSB will develop systems to enhance staff and client communication while coordinating program-wide approaches to effective data management and ensuring high quality service delivery.</p>
<p>Objective 1: By June 30, 2021, CSB will take a program-wide approach to identifying a platform which allows families to remotely access individualized child and family information.</p>
<p><i>Outcome 1: CSB will identify a web-based application providing families a platform for accessing information specific to their child and family needs. This will improve communication between families and staff across all content areas and support family engagement.</i></p>
<p>Objective 2: By June 30, 2021, CSB will use technologies to design a contact-less sign-in/out process that supports safety for families and staff while maintaining accurate records.</p>
<p><i>Outcome 2: CSB will implement a touchless attendance process through use of QR codes to record daily electronic signatures, reducing the risk of spreading illness through communal use of hardware. Utilizing QR codes will expedite the sign-in/out process and support child attendance data management.</i></p>
<p>Objective 3: By June 30, 2021, CSB will employ new innovative strategies to support communication with clients conducive to a remote workspace including the CLOUDS calling feature.</p>
<p><i>Outcome 3: CSB will ensure staff are able to effectively connect with families remotely through implementation of an embedded calling feature to allow staff working from home to communicate with families through the CLOUDS application. Recordkeeping will be enhanced through automated records kept by the database showing contact history.</i></p>
<p>Goal 2: Due to an 84% increase in Early Head Start slots (from 311 to 623) in two years, CSB will enhance its Early Head Start programming through a multi-faceted approach.</p>
<p>Objective 1: By June 2021, CSB will implement an oral health curriculum for families and staff to support dental health practices at home and at school.</p>
<p><i>Outcome 1: Parent evaluations at two directly operated and two partner sites will indicate which curriculum is best received and will demonstrate that parents have a great understanding of the need to attend to oral health at birth to reduce the risk of early onset dental decay in children under 3 years old.</i></p>
<p>Objective 2: By December 2020, select program staff will receive Infant/Toddler CLASS coaching with a certified Infant/Toddler CLASS consultant to increase their understanding of best practices in adult/child interactions.</p>
<p><i>Outcome 2: Evaluations from trainings will show that staff knowledge of best practices increased as a result of this training. Ongoing education monitoring results will show improvement in adult/child interactions.</i></p>
<p>Goal 3: CSB will implement a “Grow Our Own” approach to hiring, developing, and retaining a robust staff across all service areas that are responsive to the clients and intrinsically motivated to be the best they can be through a variety of supports and services.</p>
<p>Objective 1: By December 2020, 7 additional Teacher Assistant Trainees (TAT) will complete the core 12 units by participating in the ECE Work Study Program, in partnership with the colleges of Contra Costa and the YMCA of the East Bay.</p>

EHSD, COMMUNITY SERVICES BUREAU
2018-2022 GOALS & OBJECTIVES
2020-21 Program Year OBJECTIVES & OUTCOMES TEMPLATE

<i>Outcome 1: Seven TATs will have completed the program and be eligible to apply for the Associate Teacher Permit, and for promotion as an Associate Teacher within our agency, thereby alleviating the teacher shortage.</i>
Objective 2: By December 2020, the Staff Health Improvement Plan in partnership with the Wellness Champions will incorporate wellness activities unique to each unit or center’s needs. Impact of efforts will be measured by the annual workforce satisfaction survey.
<i>Outcome 2: The workforce satisfaction survey will show an increase in the areas of joy at work, good self-care and work balance, feeling heard, engaging in reflective practice, and receiving recognition and appreciation.</i>
Objective 3: By June 2021, CSB will utilize innovative recruitment strategies to increase the number of qualified Teacher Assistant Trainees (TAT) and Associate Teachers (AT) by 10%.
<i>Outcome 3: CSB’s TAT and AT staff will increase by 10% which translates into a reduction in vacancies, ensuring CSB’s ability to achieve full enrollment and serve all enrolled children. This reduces workloads and stress levels of existing staff, increases ability to use subs for staff illness and vacation rather than in long-term vacancy placement, and increases number of candidates for the ECE Work-Study programs.</i>
Goal 4: CSB will implement data-driven Parent, Family and Community Engagement (PFCE) services that embrace the PFCE framework and result in measurable impacts that achieve the mission of the organization.
Objective 1: By June 2021, CSB will practice “Strong Partners/Strong families,” a new approach directed at re-designing Parent Committee Meetings and enhancing meaningful participation by parents and staff.
<i>Outcome 1: This approach to parent meeting will foster authentic partnership with families. Site Supervisors and Comprehensive Services will complete training on organizing and hosting meaningful virtual parent meetings. CSB will validate family and staff participation through documentation of meeting sign-in.</i>
Objective 2: By June 2021, CSB will build pro-fathering knowledge, attitudes, and skills of the fathers and other male caregivers by piloting the Fathering in 15 TM : Online Learning for Dads.
<i>Outcome 2: CSB will pilot the program with two directly centers by the fall. Through analysis of pilot outcomes, CSB will then offer Fathering in 15TM bureau-wide by June 2021. Usage data and other reports provided by the tool, along with evaluations, will demonstrate the impact this program has had on the fathers/father figures.</i>
Objective 3: By June 2021, CSB will implement a comprehensive approach to serving homeless families that addresses all of their needs that result from the devastating effects of homelessness.
<i>Outcome 3: CSB will improve the identification of families meeting the McKinney Vento definition of homelessness, implement ECLKC training for comprehensive services staff, and develop streamlined referral processes with CSB’s housing partners in the Community Action Program.</i>



Policy Council Conference Call Meeting Minutes
 Location: Teleconference - 500 Ellinwood Way, Pleasant Hill, CA



Date: 6-17-2020

Time Convened: 6:05 PM

Time Terminated: 7:30 PM

Recorder: Imelda Prieto Martinez

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes and Meeting Rules	<ul style="list-style-type: none"> • Katie Cisco, Chair, called the meeting to order at 6:05 p.m. • Daisy Templeton, Vice-Chair, reviewed the desired outcomes and ground meeting rules.
Public Comment	None
Correspondence	None
Recognition	Policy Council recognized Camilla Rand, CSB Director, for her outstanding leadership as the Director of the Community Services Bureau after 20 years of service in Contra Costa County.
Administrative Reports <ul style="list-style-type: none"> • CSB Director • Division Manager • Fiscal 	<p>Camilla Rand, CSB Director, welcomed Policy Council representatives and thanked representatives for attending.</p> <p>Administrative updates:</p> <ul style="list-style-type: none"> • Camilla announced Katharine Mason as Interim CSB Director effective July 13. Katharine started with the Bureau in 2005 as a Comprehensive Services Assistant Manager supporting families. Later she acted as Comprehensive Services Manager supporting Head Start childcare partners and in 2009 became an Administrative Services Analyst III for the Bureau responsible for compliance and monitoring. Since 2011 she has served as the Division Manager overseeing the Head Start, Early Head Start, and State Child Development programs at CSB’s childcare centers. • CSB has developed a draft reopening plan that includes phased reopening of centers across the county starting July 1 to allow staff, families, and children to adapt to the new routines that will be required to ensure a safe and healthy environment for all. All classroom staff is trained on new procedures, and we have the PPE (personal protective equipment) that we need. Some of the new requirements include limited group sizes by order of the local Health Officer and Community Care Licensing, all staff wears face masks at all times, a suspension of family-style dining, and more. Because of the group sizes, children going to Kindergarten and children with IEPs will be prioritized. Once these children move to the school district, we will have the opportunity to welcome more children. Priority will be given to children with IFSPs, IEPs, At-risk children, and children that are homeless. All families will be provided with information upon return/enrollment on CSB modified childcare program and the new procedures implemented during the reopening of our program.



Policy Council Conference Call Meeting Minutes
 Location: Teleconference - 500 Ellinwood Way, Pleasant Hill, CA



TOPIC	RECOMMENDATION / SUMMARY
	<ul style="list-style-type: none"> • Emergency Childcare: We will be ending emergency childcare for non CSB families who are essential workers on June 30, so that we may open our doors for currently enrolled families. We are working with them to find alternate care using the emergency vouchers subsidized by the State. <p>Enrollment and Attendance statistics: May</p> <ul style="list-style-type: none"> • Enrollment: 96.80% for Head Start; 101.3% for Early Head Start; 95.83% for Early Head Start Child Care Program Partnership #1; and 91.6% for Early Head Start Child Care Program Partnership #2. • Attendance: No attendance to report due to Covid-19 Shelter in Place order. <p>Fiscal Reports:</p> <ul style="list-style-type: none"> ○ 2019-2020 Head Start Program: April 2020 year to date cash expenditures were \$4,909,519 YTD, which represents 29% of the program budget. ○ 2019-2020 Early Head Start Program: April 2020 year to date cash expenditures were \$797,122 YTD, which represents 22% of the program budget. ○ 2019-2020 Early Head Start – CC Partnership: April 2020 year to date cash expenditures were \$719,993 YTD, which represents 63% of the program budget. ○ 2019-2020 Early Head Start – CC Partnership #2: April 2020 year to date cash expenditures were \$2,334,715 YTD, which represents 63% of the program budget. ○ Credit Card expenditures for all programs, including Head Start and Early Head Start, for the month of March 2020 were \$6,507.70. ○ Child and Adult Care Food Program: March 2020 total meal served, including breakfast, lunch, and supplements were 15,291.
<p>Presentation:</p> <ul style="list-style-type: none"> • Transition to Kindergarten 	<p>Ron Pipa & Afi Fiaxe, Education Managers, provided an overview of Transition to Kindergarten.</p> <p>Ron started the presentation by asking participants, “what type of conversation you have during family-style dining and routines?” Participants responded: conversations about cartoons, conversations about what they talked the day before or books read, Coronavirus, social distancing, and current issues currently going on.</p> <p>What type of conversations have you had with your children about Kindergarten? Participant’s responses included: older siblings mentioning what they can and can’t do in Kindergarten.</p>



Policy Council Conference Call Meeting Minutes
 Location: Teleconference - 500 Ellinwood Way, Pleasant Hill, CA



TOPIC	RECOMMENDATION / SUMMARY
	<p>How do you feel about your child going to Kindergarten? Participant’s responses included: before COVID, we were pretty excited, but now we are unsure of what is going to happen since the school district doesn’t have a clear plan of how schools will conduct their classes.</p> <p>Ron shared that Tony Thurmond, State Superintendent of Public Instruction, released recommendation for reopening of school, which includes a three model hybrid schedule: 2-Day Rotation Blended Learning, A/B Week Blended Learning, Early/Late Staggered Schedule. Participants were encouraged to look up the reopening guidance for more information.</p> <p>Afi asked participants what are some of the things they are doing at home to prepare their child for Kindergarten? Participants responded with: reading, coloring, and activities from the take-home packets that were provided by teachers. Afi encouraged parents to review the activities posted on CSB’s Facebook; these are also being sent through the CLOUDS email system.</p> <p>Ron reviewed the importance of attendance in the early grade levels. Children who don’t regularly attend, miss out on fundamental reading and math skills and the chance to build a habit of good attendance that will carry them into college and careers.</p> <p>Preparing for first day of school:</p> <ul style="list-style-type: none"> ▪ Have your child go to bed early and get a good night’s sleep the week before school starts. ▪ Talk to your child about how much fun he/she will have by meeting a new teacher, making new friends, and learning new information. ▪ You may like to take a picture of your child on the first day at school, in front of his/her class to remember the special day. ▪ Remember to say goodbye to your child and remind him/her that you will return soon. ▪ After school, celebrate your child’s first day. You may ask your child: <ul style="list-style-type: none"> • What are the names of some of the children you met? • Who did you eat a snack or lunch with today? • What books did your teacher have you do today? • What was your favorite part of the day? <p>Participants were encouraged to check with their school district for additional information on new guidelines.</p>
<p>Report:</p> <ul style="list-style-type: none"> • 2019-20 Semi-Annual Monitoring Report – Period 1 	<p>Nelly Ige, ASA III, provided an overview of the 2019-20 Semi-Annual Monitoring Report Period 1. Community Services Bureau implements a process of ongoing monitoring of its operations and services that includes: (1) using measures, tools, or procedures to implement the system of ongoing monitoring; (2) assigning staff and consultants to the ongoing monitoring of each service; (3) collecting, analyzing and reporting on the program’s progress towards its own goals for quality; and (4) following-up on and correcting any weaknesses identified through ongoing monitoring.</p>



Policy Council Conference Call Meeting Minutes
 Location: Teleconference - 500 Ellinwood Way, Pleasant Hill, CA



TOPIC	RECOMMENDATION / SUMMARY
	<p>This summary report reflects the compiled results of the monitoring conducted for the period of <u>August 2019 through December 2019</u>.</p> <p>Summary of Monitoring Activities: Monitoring was conducted for directly operated CSB centers, partner agency centers, and the Delegate Agency, First Baptist Head Start. This report highlights the monitoring results in the areas of Need and Eligibility, Comprehensive Services, Education, Family Child Care Homes, Curriculum Fidelity, and Classroom Assessment Scoring System (CLASS) for preschool classrooms. Data sources utilized by the team included: child and family files, classroom observations, CLOUDS database reports, and parent and staff interviews.</p> <ul style="list-style-type: none"> • 297 child and family files reviewed • 7 family child care homes for environment and education monitoring • 24 directly operated toddler and preschool classrooms were observed for curriculum fidelity • 27 directly operated infant, toddler, and preschool environments were observed • 19 classrooms received CLASS Observations completed between September-October <p>NEED AND ELIGIBILITY Top 3 Strengths:</p> <ul style="list-style-type: none"> ➤ Child meets eligibility criteria established by the funding source(s). ➤ (S) Recertification must not be done before 24 month certification period has expired, with the exception of families with the certified need of “Seeking Employment”. ➤ Over-income waiver completed and approved by ERSEA manager or designee. <p>Areas Needing Improvement:</p> <ul style="list-style-type: none"> ➤ All areas of the income worksheet are completed and signed. ➤ (S) Notice of Action is complete, current, and matches 9600/9600S and Admission Agreement. ➤ Eligible income snapshot in CLOUDS reflects income and family size. <p>Corrective Actions: Corrective actions were taken and validated.</p> <p>COMPREHENSIVE SERVICES</p>



Policy Council Conference Call Meeting Minutes
 Location: Teleconference - 500 Ellinwood Way, Pleasant Hill, CA



TOPIC	RECOMMENDATION / SUMMARY
	<p>Top 3 Strengths:</p> <ul style="list-style-type: none"> ➤ Any restrictions on contact with child are in file and in CLOUDS. CLOUDS emergency section “Restricted from Picking-up” matches file. ➤ Staff representation evident in IEP/IFSP meetings. ➤ Volunteer Health statement is complete & updated annually. <p>Areas Needing Improvement:</p> <ul style="list-style-type: none"> ➤ Immunizations are up-to-date, complete, match Blue Card, and entered in CLOUDS. ➤ Ensure up-to-date child health status. Health Examination - Well Child Check (CSB207) is current, completed, signed, date stamped with the date received/reviewed and entered in CLOUDS. ➤ (F) Oral Health Assessment is part of Health Examination – Well Child Check (CSB207), reflects periodicity per the Bright Future EPSDT schedule, and is entered in CLOUDS with “Health Examination” box checked. <p>Corrective Actions: Corrective actions were taken and validated.</p> <p>EDUCATION FILE</p> <p>Top 3 Strengths:</p> <ul style="list-style-type: none"> ➤ (F) Education referrals, family meetings, and re-screenings are documented in file and CLOUDS. ➤ (F, I/T) Toddler Transition Plan: Updated at 33 months. ➤ (F, I/T) Toddler Transition Plan: IFSP information is included. <p>Areas Needing Improvement:</p> <ul style="list-style-type: none"> ➤ ASQ-3 Screening is conducted within 45 days of child’s initial enrollment, and form is completed, scored, signed, in file, and on CLOUDS. ➤ ASQ-SE2 is conducted within 45 days of child’s initial enrollment during home visit with parent and completed in file and on CLOUDS. ➤ Parent Conferences: First (90 days) and included individualized goals for child and parent/child home activities. Parent Conference is entered into CLOUDS on the Visit tab. <p>Corrective Actions: Corrective actions were taken and validated.</p> <p>FAMILY CHILD CARE ENVIRONMENT AND EDUCATION</p>



Policy Council Conference Call Meeting Minutes
 Location: Teleconference - 500 Ellinwood Way, Pleasant Hill, CA



TOPIC	RECOMMENDATION / SUMMARY
	<p>Top 3 Strengths:</p> <ul style="list-style-type: none"> ➤ Daily health checks are evident as children arrive. ➤ Provider interacts with the children in positive ways and uses appropriate language is used. ➤ Materials, activities, and experiences support individualization. <p>Areas Needing Improvement:</p> <ul style="list-style-type: none"> ➤ Child individualization is evident on lesson plans. ➤ Health, safety, nutrition social emotional and mental health activities and discussions are reflected on the weekly lesson plans. ➤ Lesson plan demonstrates an integrated curriculum over a month, has a variety of activities and is posted and followed. <p>Corrective Actions: Corrective actions were taken and validated.</p> <p>PRESCHOOL CURRICULUM FIDELITY</p> <p>Top 3 Strengths:</p> <ul style="list-style-type: none"> ➤ Families: The teacher establishes a meaningful partnership with families to support each child’s healthy development and learning. ➤ Teacher-Child Interactions: Teaching assistant(s) interact(s) with children in positive ways that support development and learning. ➤ Teacher-Child Interactions: The teacher establishes a positive classroom climate. <p>Areas Needing Improvement:</p> <ul style="list-style-type: none"> ➤ Use: The teacher follows guidance on Book Discussion Cards related to complex or sophisticated stories. ➤ Physical Environment: Interest areas are attractive, available as a choice daily, and supplied with an adequate amount of developmentally appropriate, well-maintained materials. ➤ Teacher-Child Interactions: The teacher uses both child-initiated and teacher planned experiences to effectively guide children’s language and literacy learning. <p>Corrective Actions: Corrective action plan were taken and validated.</p> <p>INFANT/TODDLER CURRICULUM FIDELITY</p>



Policy Council Conference Call Meeting Minutes
 Location: Teleconference - 500 Ellinwood Way, Pleasant Hill, CA



TOPIC	RECOMMENDATION / SUMMARY
	<p>Top 3 Strengths:</p> <ul style="list-style-type: none"> ➤ Families: The teacher establishes a meaningful partnership with families to support each child’s healthy development and learning. ➤ Teacher-Child Interactions: The teacher establishes a positive classroom climate. ➤ Teacher-Child Interactions: The teacher guides children’s behavior in positive, effective ways. <p>Areas Needing Improvement:</p> <ul style="list-style-type: none"> ➤ Use: The teacher uses <i>Mighty Minutes™</i> effectively to foster relationships and support development and learning during brief moments in routines. ➤ Physical Environment: Classroom area for learning experiences support children’s development and learning. ➤ Structure: Transitions between routines and experiences are smooth and used as opportunities to connect and engage with children. <p>Corrective Actions: Corrective action plans were taken and validated.</p> <p>PRESCHOOL ENVIRONMENT RATING SCALE</p> <p>Top 3 Strengths:</p> <ul style="list-style-type: none"> ➤ Space and Furnishings: Space for gross motor ➤ Interaction: Interactions among children ➤ Program Structure: Group time <p>Areas Needing Improvement:</p> <ul style="list-style-type: none"> ➤ Language Reasoning: Books and pictures ➤ Language Reasoning: Using language to develop reasoning skills ➤ Activities: Fine motor <p>Corrective Actions: Corrective action plans will be developed and validated when all classrooms are observed.</p> <p>INFANT/TODDLER ENVIRONMENT RATING SCALE</p>



Policy Council Conference Call Meeting Minutes
 Location: Teleconference - 500 Ellinwood Way, Pleasant Hill, CA



TOPIC	RECOMMENDATION / SUMMARY																				
	<p>Top 3 Strengths:</p> <ul style="list-style-type: none"> ➤ Personal Care Routines: Greeting/departing ➤ Listening & Talking: Helping children understand language ➤ Interaction: Staff-child interaction <p>Areas Needing Improvement:</p> <ul style="list-style-type: none"> ➤ Space and Furnishings: Room arrangement ➤ Activities: Nature and Science ➤ Parents and Staff: Staff continuity <p>Corrective Actions: Corrective action plans will be developed and validated when all classrooms are observed.</p> <p>CLASS</p> <table border="1"> <thead> <tr> <th>Domain</th> <th>CSB Average Score</th> <th>CSB Threshold</th> <th>2019 CSB's CLASS Review <small>Based on 40 classrooms</small></th> <th>Federal Threshold <small>Based on lowest 10% of CLASS Scores of programs reviewed in 2019</small></th> </tr> </thead> <tbody> <tr> <td>Emotional Support</td> <td align="center">6.53</td> <td align="center">6</td> <td align="center">6.1000</td> <td align="center">5.6875</td> </tr> <tr> <td>Classroom Organization</td> <td align="center">6.16</td> <td align="center">6</td> <td align="center">6.0708</td> <td align="center">5.3241</td> </tr> <tr> <td>Instructional Support</td> <td align="center">2.64</td> <td align="center">3</td> <td align="center">3.5375</td> <td align="center">2.3333</td> </tr> </tbody> </table> <p>CSB average scores exceed current Designation Renewal System threshold. A corrective action plan is not required.</p>	Domain	CSB Average Score	CSB Threshold	2019 CSB's CLASS Review <small>Based on 40 classrooms</small>	Federal Threshold <small>Based on lowest 10% of CLASS Scores of programs reviewed in 2019</small>	Emotional Support	6.53	6	6.1000	5.6875	Classroom Organization	6.16	6	6.0708	5.3241	Instructional Support	2.64	3	3.5375	2.3333
Domain	CSB Average Score	CSB Threshold	2019 CSB's CLASS Review <small>Based on 40 classrooms</small>	Federal Threshold <small>Based on lowest 10% of CLASS Scores of programs reviewed in 2019</small>																	
Emotional Support	6.53	6	6.1000	5.6875																	
Classroom Organization	6.16	6	6.0708	5.3241																	
Instructional Support	2.64	3	3.5375	2.3333																	
<p>Action:</p> <ul style="list-style-type: none"> • Consider Approval of the May 20, 2020, Policy Council Minutes 	<p>The minutes of May 20, 2020, Policy Council minutes were reviewed and no corrections were noted.</p> <p>A motion to approve May 20, 2020, Policy Council minutes was made by Andres Torres and seconded by Charles Latham. The motion passed.</p> <table border="1"> <thead> <tr> <th align="center" colspan="2">Ayes</th> <th align="center">Nays</th> <th align="center">Abstentions</th> <th align="center" colspan="2">Not Present</th> </tr> </thead> <tbody> <tr> <td align="center">Nancy Santos</td> <td align="center">Emily Ferne</td> <td></td> <td></td> <td align="center">Jasmine Cisneros</td> <td align="center">Dawn Miguel</td> </tr> </tbody> </table>	Ayes		Nays	Abstentions	Not Present		Nancy Santos	Emily Ferne			Jasmine Cisneros	Dawn Miguel								
Ayes		Nays	Abstentions	Not Present																	
Nancy Santos	Emily Ferne			Jasmine Cisneros	Dawn Miguel																



Policy Council Conference Call Meeting Minutes
 Location: Teleconference - 500 Ellinwood Way, Pleasant Hill, CA



TOPIC	RECOMMENDATION / SUMMARY		
	Maria Barrios Charles Latham Maria Roxana Alvarado Monica Avila Mariam Okesanya Jamillah Monroe Andres Torres Jonathan Bean	Liliana Gonzalez Katie Cisco	Nivette Moore Mason Dominique Washington Damaris Santiago Cristal Rodriguez Earl Smith Tracy Keeling Maria Bautista Emma Swafford
Announcements	<p>Ana Araujo, Comprehensive Services Manager for Parent, Family, Community Engagement, thanked the participants and shared the following announcement:</p> <ul style="list-style-type: none"> • Form 700 - Statement of Economic Interests: representatives were asked to complete the form and mail back on the self-addressed envelope if they haven't done so already. • Next Policy Council meeting is scheduled for August 19. No meeting in July. • Representatives interested in serving another term need to inform their site supervisor and be re-elected during their next site parent meeting in September. • Parents interested in returning as Past Parents are encouraged to submit a letter of interest by September's meeting. Sample letters of interest are available for those interested. 		
Meeting Evaluation	<p align="center"><u>Pluses / +</u></p> <ul style="list-style-type: none"> • Good participation • Zoom is a good platform • Kindergarten presentation 		<p align="center"><u>Deltas / Δ</u></p> <ul style="list-style-type: none"> • None

CSB's Child Outcomes Report – 2019-20 Infant/Toddler Mid-Year Assessment

School Readiness Goals

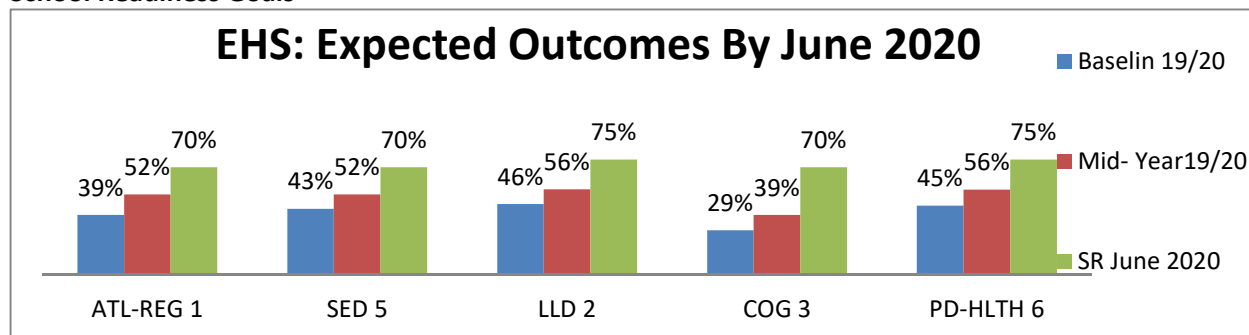


Figure 2 above represents the Infant and Toddler Children baseline percentages for the developmental level Exploring Later in blue and expected percentage for year-end outcomes by June 2020 in red.

Infants/ Toddlers: Birth to 35 Months

Domain & Measures	Goals	Current & Expected Outcomes
Approaches to Learning-Self Regulation: <i>Attention Maintenance (ATL-REG 1)</i>	Child will develop the capacity to pay attention to people things or the environment when interaction with others or exploring play materials.	At Baseline 19/20 Assessment: Thirty-nine percent (39%) of infants and toddlers are at the developmental level of Exploring Later and above for <i>Attention Maintenance (ATL-REG 1)</i> . At Mid-Year Assessment: Fifty-two percent (52%) of infants and toddlers are at the developmental level of Exploring Later and above for <i>Attention Maintenance (ATL-REG 1)</i> .
		By June 2020, Seventy percent (70%) of infants and Toddlers will have reached the developmental level of Exploring Later and above on the measure: <i>Attention Maintenance (ATL-REG 1)</i> .
Social and Emotional Development: <i>Symbolic and Sociodramatic Play (SED 5)</i>	Child will develop the capacity to engage in symbolic play with others.	At Baseline 19/20 Assessment: Forty-three percent (43%) of infants and toddlers are at the developmental level of Exploring Later and above for <i>Symbolic and Sociodramatic Play (SED 5)</i> . Mid-Year
		By June 2020, Seventy percent (70%) of infants and toddlers will have reached the developmental level of Exploring Later and above on the measure: <i>Symbolic and Sociodramatic Play (SED 5)</i> .
Language and Literacy Development: <i>Responsiveness to Language (LLD 2)</i>	Children will strengthen skills in responding to increasingly complex language.	Baseline 2019 Outcomes: Forty-six percent (46%) of infants and toddlers are at the developmental level of Exploring Later and above for <i>Responsiveness to Language (LLD 2)</i> .
		By June 2020, Seventy-five percent (75%) of infants and toddlers will have reached the developmental level of Exploring Later and above on the measure: <i>Responsiveness to Language (LLD 2)</i> .
Cognition Including Math and Science: <i>Number Sense of Quantity (COG 3)</i>	Children will show developing understanding of Number and Quantity.	Baseline 2019 Outcomes: Twenty-nine percent (29%) of infants and toddlers are at the developmental level of Exploring Later and above for <i>Number Sense of Quantity (COG 3)</i> .
		By June 2020, Seventy (70%) of infants and toddlers will have reached the developmental level of Exploring Later and above on the measure: <i>Number Sense of Quantity (COG 3)</i> .
Physical Development Health: Personal Care Routine Hygiene (PD-HLTH 6)	Children will increasingly respond to and initiate personal care routine.	Baseline 2019 Outcomes: Forty-five percent (45%) of infants and toddlers are at the developmental level of Exploring Later and above for <i>Personal Care Routine Hygiene (PD-HLTH 6)</i> .
		By June 2020, Seventy-five percent (75%) of infants and toddlers will have reached the developmental level of Exploring Later and above on the measure: <i>Personal Care-Routine Hygiene (PD-HLTH 6)</i> .

CSB's Child Outcomes Report – 2019-20Preschool Mid-Year Assessment

School Readiness Goals

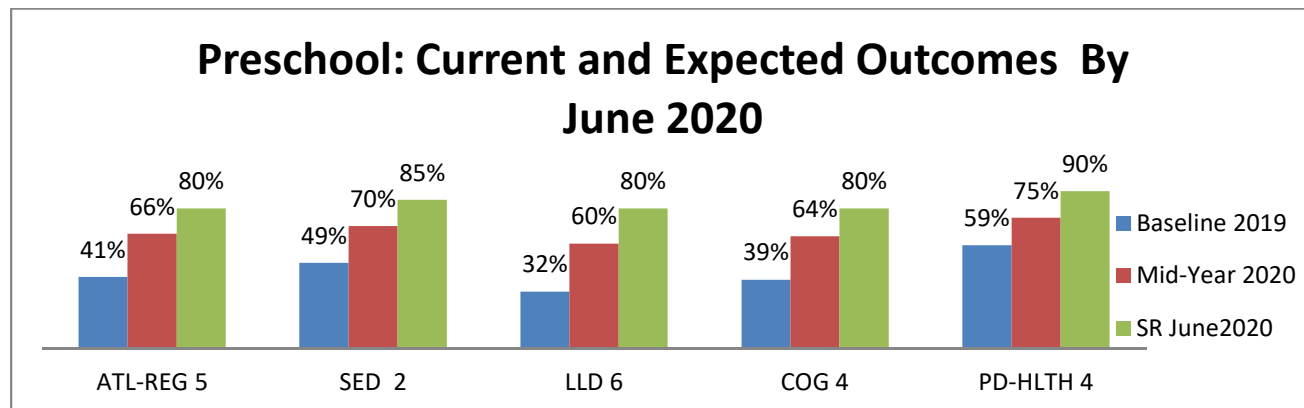


Figure 3 above represents the baseline and the mid-year percentages for preschool children that scored at and above Building Earlier for School Readiness goals measure. Baseline scores in blue, Mid-Year in red and expected percentages by June 2020 in green.

Preschoolers		
Domain & Measure	Goals	Current & Expected Outcomes
Approaches to Learning: <i>Self-Control of Feelings and Behavior</i> (ALT-REG 5)	Children will show increasing ability toward basic learning skills and Self- Regulation.	At Baseline 2019 Assessment: Forty-one percent (41%) of preschool children are at Building Earlier and above for measure <i>Self-Control of Feelings and Behavior</i> (ALT-REG 5)
		At Mid-Year 2019-2020 Assessment Sixty-six percent (66%) of preschool children are at Building Earlier and above for measure <i>Self-Control of Feelings and Behavior</i> (ALT-REG 5)..
		By June 2020 Outcomes: Eighty percent (80%) of preschool children will be at Building Earlier and above for measure <i>Self-Control of Feelings and Behavior</i> (ALT-REG 5).
Social and Emotional Development: <i>Social Emotional Understanding</i> (SED 2)	Children will be socially and emotionally ready for their next school experience.	At Baseline 2019 Assessment: Forty-nine percent (49%) of preschool children are at Building Earlier and above for <i>Social and Emotional Understanding</i> (SED 2).
		At Mid-Year 2019-2020, Assessment Seventy percent (70%) of preschool children are at Building Earlier and above for <i>Social and Emotional Understanding</i> (SED 2).
		By June 2020 Outcomes: Eighty- five percent (85%) of preschool children will be at Building Earlier and above for measure <i>Social and Emotional Understanding</i> (SED 2).
Language and Literacy Development: <i>Comprehension of Age Appropriate Text</i> (LLD 6)	Children will develop and show an awareness of Foundational language and Literacy Skills	At Baseline 2019 Assessment: Thirty-two percent (32%) of preschool children are at Building Earlier or above for measure <i>Comprehension of Age-Appropriate Text</i> (LLD 6).
		At Mid-Year 2019-2020, Assessment: Sixty percent (60%) of preschool children are at Building Earlier and above for measure <i>Comprehension of Age-Appropriate Text</i> (LLD 6).
		By June 2020 Outcomes: Eighty percent (80%) of preschool children will be at Building Earlier and above for <i>Comprehension of Age-Appropriate Text</i> (LLD 6).

CSB's Child Outcomes Report – 2019-20Preschool Mid-Year Assessment

Cognition Including Math and Science: <i>Number Sense of Math Operations (COG 4)</i>	Children will increase the development of math concept and operations through active exploration and discovery.	At Baseline 2019 Assessment: Thirty-nine percent (39%) of preschool children are at Building Earlier or above for measure <i>Number Sense of Math Operations (COG 4)</i> .
		At Mid-Year 2019-2020 Assessment: Sixty-four percent (64%) of preschool children are at Building Earlier and above for measure <i>Number Sense of Math Operations (COG 4)</i> . By June 2020 Outcomes: Eighty percent (80%) of preschool children will be at Building Earlier and above for measure <i>Number Sense of Math Operations (COG 4)</i> .
Physical Development and Health: <i>Fine Motor Manipulative Skills (PD-HLTH 4)</i>	Children will demonstrate an increased strength, coordination, and efficiency in motor development.	At Baseline 2019 Assessment: Fifty-nine percent (59%) of preschool children are at Building Earlier and above for measure <i>Fine Motor Manipulative Skills (PD-HLTH 4)</i> .
		At Mid-Year 2019-2020 Assessment: Seventy-five percent (75%) of preschool children are at Building Earlier and above for measure <i>Fine Motor Manipulative Skills (PD-HLTH 4)</i> . By June 2020 Outcomes: Ninety percent (90%) of preschool children will be at Building Earlier and above for measure <i>Fine Motor Manipulative Skills (PD-HLTH 4)</i> .

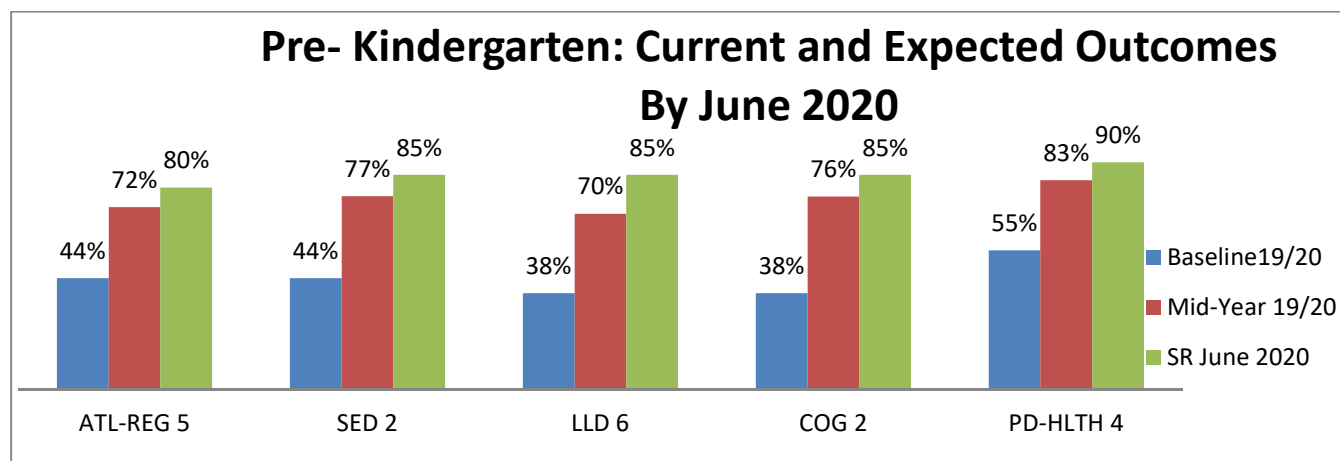


Figure 4 above represents the Baseline and Mid-Year percentages for pre-kindergarten children scored at or above Building Middle for School Readiness goals measures Baseline in blue, Mid-Year in red, and expected percentage by June 2020 in green.

Pre-Kindergarteners		
Domain & Measure	Goals	Current & Expected Outcomes
Approaches to Learning: <i>Self-Control of Feelings and Behavior (ALT-REG 5)</i>	Children will show increasing ability toward basic learning skills and Self- Regulation.	At Baseline 2019 Assessment: Forty-four percent (44%) of Pre-kindergarten children are at Building Middle and above for measure <i>Self-Control of Feelings and Behavior (ALT-REG 5)</i> . At Mid-Year 2019-2020 Assessment: Seventy-two percent (72%) of Pre-kindergarten children are at Building Middle and above for measure <i>Self-Control of Feelings and Behavior (ALT-REG 5)</i> .

CSB’s Child Outcomes Report – 2019-20Preschool Mid-Year Assessment

		By June 2020 Outcomes: Eighty percent (80%) of Pre-kindergarten children will be at Building Earlier and above for measure <i>Self-Control of Feelings and Behavior</i> (ALT-REG 5) .
Social and Emotional Development: <i>Social Emotional Understanding</i> (SED 2)	Children will be socially and emotionally ready for their next school experience.	At Baseline 2019 Assessment: Forty-four percent (44%) of Pre-kindergarten children are at Building Middle and above for <i>Social and Emotional Understanding</i> (SED 2) .
		At Mid-Year 2019-2020 Assessment: Seventy-seven percent (77%) of Pre-kindergarten children are at Building Middle and above for <i>Social and Emotional Understanding</i> (SED 2) .
Language and Literacy Development: <i>Comprehension of Age appropriate Text</i> (LLD 6)	Children will develop and show an awareness of Foundational language and Literacy Skills	By June 2020 Outcomes: Eighty- five percent (85%) of Pre-kindergarten children will be at Building Middle and above for measure <i>Social and Emotional Understanding</i> (SED 2) .
		At Baseline 2019 Assessment: Thirty-eight percent (38%) of Pre-kindergarten children are at Building Middle or above for measure <i>Comprehension of Age-Appropriate Text</i> (LLD 6) .
Cognition Including Math and Science: <i>Number Sense of Math Operations</i> (COG 4)	Children will increase the development of math concept and operations through active exploration and discovery.	At Mid-Year 2019-2020 Assessment: Seventy percent (70%) of Pre-kindergarten children are at Building Middle and above for measure <i>Comprehension of Age-Appropriate Text</i> (LLD 6) .
		By June 2020 Outcomes: Eighty-five percent (85%) of Pre-kindergarten I children will be at Building Middle and above for <i>Comprehension of Age-Appropriate Text</i> (LLD 6) .
Physical Development and Health: <i>Fine Motor Manipulative Skills</i> (PD-HLTH 4)	Children will demonstrate an increased strength, coordination, and efficiency in motor development.	At Baseline 2019 Assessment: Thirty-eight percent (38%) of Pre-kindergarten children are at Building Middle and above for measure <i>Number Sense of Math Operations</i> (COG 4) .
		At Mid-Year 2019-2020 Assessment: Seventy percent (70%) of Pre-kindergarten children are at Building Middle and above for measure <i>Number Sense of Math Operations</i> (COG 4) .
		By June 2020 Outcomes: Eighty-five percent (85%) of Pre-kindergarten children will be at Building Middle and above for measure <i>Number Sense of Math Operations</i> (COG 4) .
		At Baseline 2019 Assessment: Fifty-five percent (55%) of Pre-kindergarten children are at Building Middle and above for measure <i>Fine Motor Manipulative Skills</i> (PD-HLTH 4) .
		At Mid-Year 2019-2020 Assessment: Eighty-three percent (83%) of Pre-kindergarten children are at Building Middle and above for measure <i>Fine Motor Manipulative Skills</i> (PD-HLTH 4) .
		By June 2020 Outcomes: Ninety percent (90%) of Pre-kindergarten children will be at Building Middle and above for measure <i>Fine Motor Manipulative Skills</i> (PD-HLTH 4) .