

FACT Meeting

March 2, 2020

9:30 a.m. – 11:30 a.m.

40 Douglas Drive, Martinez, CA

Conference Room 208

AGENDA

Time	Topic	Objective	Person to Lead
9:30 – 9:35	Call to Order		Chair/Vice Chair
9:35 – 9:40	Review & Accept Minutes (February 3, 2020)	Review/Approve Minutes to be published publicly	FACT Committee Members
9:40 – 9:50	FACT Membership Update, Organization & Action Items - Open Positions - Recruitment	Membership Update Determine Actions	Laura Malone Chair/Vice Chair
9:50 – 10:15	FACT Charter Discussion, cont. - Proposed timeline for FACT - Charter/Policy & Procedure Modification Update	Discuss/Update/Vote Review Updates/Vote	Chair/Vice Chair/Laura Malone Chair/Vice Chair/Laura Malone
10:15 – 10:30	Committee Member Updates	Committee Member community updates	FACT Committee Members
10:30 – 11:10	Site Visit Report Outs	Discussion/Vote on renewal	Team Leads
11:10– 11:25	Updates - FACT Draft PR & Awareness Text - FHS Committee Update	Discuss/Update/Vote Discuss	Mary Flott/Stephanie Williams-Rogers Laura Malone
11:25 – 11:30	Discussion/Announcements/Public Comment	Open	Open
11:30	Adjourn		

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the FACT Committee to a majority of the members of the committee less than **96 hours prior** to that meeting are available for public inspection at 40 Douglas Drive Martinez, CA 94553 during normal business hours.
- The FACT Committee will provide reasonable accommodations for persons with disabilities planning to participate in the FACT meetings who contact Laura Malone at least **48 hours before** the meeting at 925.608.4943.