Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant St. Bldg. 8, Concord, CA 94520 during normal business hours. (Gov. Code, section 54957.5(b) (2)).

Agenda

Group/Meeting Name: CSB Policy Council Executive Meeting

Date: June 24, 2019 **Time:** 5:30 – 6:00 PM

Location: 1470 Civic Ct., Concord, CA 94520

Meeting Leader: Veronica Gutierrez

Purpose: To Review Items

The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or Subcommittee meetings. Please contact PC Staff at least 48 hours before the meeting at (925) 646-5595.

Persons who wish to address the CSB Policy Council during public comment or with respect to an agenda item, will be limited to two minutes.

Desired Outcomes: By the end of this meeting, we will have:

Agreement on desired outcomes and ground rules so that our meeting is productive.

An approval of hire for Fiscal Officer for the Community Services Bureau.

An Evaluation of the meeting so that we may review our strengths and make any improvements as needed.

Attendees: PC Executive Committee and CSB Staff

Agenda			
What (Content)	How (Process)	Who	Time (Minutes)
Review Desired Outcomes	Present	Emma Duran	2 Minutes
Review Meeting Ground Rules	Present	Delphine Smith	2 Minutes
Action: Consider approval of hire Fiscal Officer for the Community Services Bureau	Present Clarify Check for understanding Check for Agreement	Group	25 Minutes
Meeting Evaluation	Plus/Delta	Group	1 Minute